

UCLAS: Coordinating Committee (CC) Meeting
29 August 2014 Minutes

Convener: Rosalie Lack

Recorder: Ann Frenkel

Attendees: Robin Chandler, Ann Frenkel, Martha Hruska, Rosalie Lack,
Absent: Marlo Young, Ginny Steel (unscheduled)

Agenda items:

1. Report on SAG Activities
 - a. Reports by CC SAG members of activities
2. UCLAS Assessment
 - i. ACTION: Will check in CoUL to find out if the contract has been signed and finalized, and current project deadline.
3. Shared Print Roadmap
 - a. CC endorses forwarding the Shared Print RoadMap to CoUL suggesting it be put on the consent agenda.
 - i. ACTION: Send to UL Steering Committee
4. OA Fund Assessment
 - a. CC endorses forwarding the OA Fund Assessment document to CoUL suggesting it be put on the consent agenda.
 - i. ACTION: Send to UL Steering Committee
5. Project Management Common Knowledge Group (PM CKG) charter
 - a. CC endorses proposed PM CKG.
 - i. ACTION: Send notification to the CKG as well as to the UC library system.
6. Process for getting items on CoUL mtg agendas and project tracking
 - i. ACTION: Will create a project table that CC and SAG chairs/PMs can use and see.
 - ii. ACTION: Notify SAG chairs about using the table.
7. UCLAS membership changes checklist
 - a. CC approves with minor edits.
 - i. ACTION: Post on the wiki, and shared with SAG chairs and LAUC Executive Committee.
8. UCLAS Common Knowledge Groups reports
 - i. ACTION: Continuing to request reports from groups that have not yet them (past due date).