

Re: UC Libraries Advisory Structure Bimonthly Report
To: UC Libraries Advisory Structure (for information)
Users Council (via Jayne Dickson for information & distribution)
CoUL (for information)
LAUC (via Matt Conner for information & distribution)
From: Coordinating Committee, UC Libraries Advisory Structure (via Marlo Young, Communications Manager)
Date: 30 September 2014

The following report provides a bimonthly update on UC Libraries Advisory Structure (UCLAS) activities for the period of July and August 2014.

[Council of University Librarians \(CoUL\)](#)

- CoUL on behalf of the UC Libraries signed the Global Coalition Access to Research, Science and Education Organizations Statement against the Association of Scientific, Technical and Medical Publishers restrictive licensing model. Details: <http://www.plos.org/global-coalition-of-access-to-research-science-and-education-organizations-calls-on-stm-to-withdraw-new-model-licenses/>
- CoUL individually, and as a group on behalf of the UC Libraries, signed the [California Taxpayer Access to Publicly Funded Research Act](#) (AB 609) Letter of Support.
- CoUL discussed with Katherine Kott (consultant) proposals for two projects: a). Strategic Planning Part 2 - to help CoUL develop a shared vision for future system-wide services; b). UC Libraries Advisory Structure Assessment Project: to assess the new UCLAS structure which has been in existence for a year and create a benchmark; and to suggest a sustainable assessment program for UCLAS for future years.
- Mellon OA Gold APC Grant Proposal (UCD/CDL): "Pay It Forward" will investigate a sustainable model of open access article processing charges for large North American Research Institutions. This grant proposal will be submitted in September 2014. During July-August, there were discussions with campuses regarding their involvement in preparation for a grant proposal submission.

[Coordinating Committee \(CC\)](#)

- CC provided feedback to CoUL on a preliminary proposal to assess the UC Libraries Advisory Structure's internal governance, workflows, and communications using an outside consultant, Katherine Kott, and obtained input from the SAGs and CLS. The finalized proposal will be shared with members of the advisory structure.
- CC approved two new Common Knowledge Groups (CKG), a [Data Curation CKG and Project Management CKG](#).
- CC identified and documented a process for replacing advisory structure members when they retire or rotate off of their appointments. This documentation, UCLAS Membership Changes Scenarios & Checklist, was shared with the SAG and CLS chairs as well as the LAUC Executive Board.

- CC drafted documentation that standardizes a process and identifies a timetable of how the advisory structure's CC, SAGs and CLS get an item placed on CoUL's meeting agendas for discussion and consent.
- CC established [UCLAS Guidelines for Face-to-Face Meetings](#) that were approved by CoUL. These were disseminated with the SAGs, CLS, and Common Knowledge Groups (CKGs).
- CC reviewed and forwarded the Shared Print RoadMap, which reports to SAG3, and suggested the document be placed on CoUL's consent agenda.
- CC reviewed and forwarded the Open Access Fund Assessment, which is managed by the CLS, and suggested the documentation be placed on CoUL's consent agenda.
- CC investigated the possibility of hosting the soon-to-be-launched UCLAS blog on a campus server long-term rather than a third party server.

[Strategic Action Group 1: Scholarly Research & Communication \(SAG1\)](#)

- SAG1 members continued working with Strategic Action Group 3's Collection Licensing Subgroup (CLS) on the Knowledge Unlatched pilot. This program is now well underway, with materials being cataloged and made available. The pilot evaluation period will continue until the Spring of 2015. SAG1 had extensive discussion on the pilot review of the current year, and communicated with CLS on recommendations for next year.
- The Transformative Publishing Models Review Project Team is also continuing, with current work focusing on modifying the original charge to better reflect current timing and plans. SAG1 has representation on this group along with CLS, the Scholarly Publishing Common Knowledge Group, and campus representation.
- SAG1 took an in-depth look at the report of the OA Pilot Assessment Fund Project Team, who evaluated campus surveys that were submitted in May. SAG1 members had a number of suggestions and questions for follow-up activities, and this work is being coordinated for future implementation.
- The [UC Office of Scholarly Communication](#) (OSC) held a "kick-off" meeting, that includes SAG1 representation, in mid-July. OSC has also drafted a 2014-15 work plan. This was shared with SAG1, and the group will be reviewing it and preparing a parallel document.
- SAG1 has also been in communication with OSC about the OA Policy implementation. This includes reviewing the six-month report on activities as well as staying up to date with plans for continued systemwide rollout. In addition, Katie Fortney joined a SAG1 meeting to talk about the "Senate policy" that is related to the OA Policy.
- Several campuses are being visited by representatives from Symplectic, who are discussing their Elements package. These visits include a general introduction to the system, as well as in-depth looks at how it's being rolled out as part of the UC-wide OA process. SAG1 has had an active on-going discussion of this process, especially how the visits at the various campuses compare.
- SAG1 as a group reviewed the Shared Metadata Policy that was generated by SAG2. Questions and comments were raised and sent back to SAG2.
- SAG1 discussed the [UC Code Camp](#) that CDL hosted in August. Members of the group see this as an excellent example of cross-UC work in the data and curation space.
- Members of SAG1 reported on a meeting they held with UCOP's [Office of General Counsel](#) and [Research Policy Analysis and Coordination](#) office which focused on issues of data ownership and copyright. SAG1 is very interested in keeping abreast of this topic.

Strategic Action Group 2: Access, Discovery & Infrastructure (SAG2)

- The Metadata Policy Task Group completed its draft policy for review and comments by the UC community. SAG 2 circulated the draft for comments in July and August and will coordinate a final policy proposal for review and sign off by the Coordinating Committee this Fall.
- The ILL Courier Ops team completed its RFP process, selected a new vendor, Tricor, and managed the transition from Unity to Tricor the first week of August.
- SAG 2 appointed two new members to the ILL Courier Ops team – Patrick Shannon (UCB) as Team Manager and Sahra Missaghieh Klawitter (UCR) as Courier Coordinator. Sarah Troy and Andy Panados are cycling off the team (with much gratitude for what they accomplished), and Leslie Wolf is retiring from CDL in October 2014.
- SAG 2 reviewed two proposals from the ILL CKG; one for a meeting request and the other to conduct a survey. SAG 2 is working with this group to refine the survey proposal.
- SAG2 did not meet in August, 2014.

Strategic Action Group 3: Collection Building & Management (SAG3)

- SAG 3 Task Force: Shared ILS/RMS Investigation Task Force
 - SAG 3 prepared and sent an update on the Task Force's progress to the Coordinating Committee on July 21, 2014 for broad distribution to the UC Library community.
 - The Task Force received and discussed the consultant's report in mid-August.
 - The Task Force and SAG 3 sent the document "Shared ILS/RMS Feasibility Assessment: Preliminary Findings and Recommendations" to CoUL via MacKenzie Smith (CoUL Liaison to the Task Force) on September 2, 2014.
 - SAG 3 will send the final report and recommendations, along with the consultant's report, to CoUL via the Coordinating Committee by the end of September. CoUL will provide direction regarding distribution of the report and next steps.
- Shared Print Strategy Task Force (SPSTF)
 - SAG 3 endorsed the revised SPSTF Road Map on August 27, 2014.
 - The Road Map was shared with SAG 1, SAG 2, and CLS, and forwarded to CoUL via the Coordinating Committee on August 28, 2014.
 - Once the Road Map is endorsed by CoUL, SAG 3 will coordinate the posting and distribution of the Road Map with SPSTF Chair Emily Stambaugh.
- Collection Librarian/Bibliographer Groups Concept Proposal
 - SAG 3's "DRAFT: Concept Proposal for a New Structure for UC Collection Librarian Groups" document was distributed to the UC Library community, LAUC, SAG 1, SAG 2, and CLS on August 12, 2012 for broad discussion, with comments requested to SAG 3 by September 15, 2014.
- NGTS Pilot Projects
 - The E-Resources Shared Cataloging Task Force report was completed and accepted by SAG 3.
 - SAG 3's recommendations were sent to CoUL via the Coordinating Committee on August 21, 2014 for CoUL's September meeting.
 - SAG 3 will send a final wrap-up on the three NGTS pilots assigned to SAG3 in early September to the UC Libraries.
- SAG 3 Task Force: Audio/Visual Preservation Task Force

- The Task Force's charge was posted to the SAG 3 website:
<http://libraries.universityofcalifornia.edu/groups/files/sag3/docs/UC-Audiovisual-Preservation-Task-Force-charge.pdf>
- The SAG 3 liaison to the Task Force received the draft report from the UC Audiovisual Preservation Task Force and will send initial comments from SAG3 for their consideration.
- SAG 3 anticipates receiving and discussing the Final Report in September.
- Fed Doc Archive Task Force
 - SAG 3 discussed the Fed Doc Archive Task Force draft final report and recommendations for the UC Federal Documents Archive Project.
 - SAG 3 affirmed that the Project as outlined is moving in the right directions.
 - SAG 3 provided feedback to inform the Team's revisions for the final report (which the Task Force sent to CoUL for their September meeting.)
- Article Delivery Task Force
 - SAG 3 sent the Final Report of the Article Delivery Task Force (jointly charged by SAG 3, SAG 2 and CLS) to the Coordinating Committee on August 5, 2014, for distribution to CoUL and the UC Library community.
 - SAG 2, SAG 3, and CLS "determined that a system wide approach to article delivery services was premature. We agreed that the best course of action at this time was to distribute the report widely and encourage campuses and the CDL to pursue and/or support locally-focused article delivery pilots. Further, SAG 3, SAG 2 and CLS agreed to keep the report on our respective project watch lists and review it in a year and assess whether the landscape has changed sufficiently to warrant a second look at system wide opportunities for article delivery services."
- CA.Gov Web Archive Cost Share Proposal
 - SAG 3 endorsed the Cost Share Proposal for the CA.gov Web Archive and forwarded it to CLS for action.
- Webinar/Conference Call with SAG 1 Chair and Portfolio Manager
 - The SAG 3 Chair and Portfolio Manager held a webinar for the SAG 1 Chair and new Portfolio Manager, at their request, to show SAG 3's strategies and processes for wiki and document management, portfolio, project and assignment tracking, and agenda building and meeting preparation, as well as overall Chair and Portfolio Manager collaboration.
- SAG 3 Upcoming In-person Meeting
 - SAG 3 will meet in-person on September 10, 2014, at UC Irvine.
 - SAG 3's Agenda will include:
 - Review of SAG 3's Charge
 - Review of SAG3's current Portfolio (both High Priority and Assess/Monitor)
 - CoUL Strategic Agenda (if available)
 - Overall strategy - what do we want to take on (not necessarily given to us by CoUL)?
 - Review of feedback received on the Collection Librarian/Bibliographer Groups Concept Proposal
 - Shared ILS/RMS TF Report and Recommendations for CoUL
 - Collaborative Collection Development via Digitization (CCDD) Project Proposal
 - Year 1 Assessment

Strategic Action Group 3: Collection Licensing Subgroup (CLS)

- CLS assigned CLS liaisons to the existing [bibliographer groups](#).
- CLS reviewed and approved funding model for the CA.docs web archiving proposal. CLS recommended including additional assessment criteria and indicated its interest in partnering with SAG 3 to assess the overall role of these types of projects in the UC collection development strategy.
- Knowledge Unlatched (KU) - CLS agreed to participate in the next round of the KU pilot. JSC will propose cost shares for campus consideration. CLS communicated its recommendation to SAG 1.
- CLS reviewed and released the the OA Pilot Assessment Fund report and made recommendations to SAG 1 for shared next steps. SAG 1 and CLS are moving forward with the recommendations which include: the development of a survey for OA fund recipients, additional funding for campus OA pilots (as with the first rounds, funds will be offered from CDL and will need to be matched by the campuses at a minimum of \$5,000), and a deeper review of the report's findings to surface additional areas in need of more analysis.
- CLS discussed and is compiling feedback for the SAG 2 metadata policy recommendations.
- CLS discussed the Gold OA project and assigned representatives from the campuses to participate in the data collection process.
- CLS reviewed feedback from the bibliographer groups regarding the ebook lightning team report and will add the feedback received to our discussion of ebook strategies during our 9/26/14 in-person meeting.
- CLS reviewed the results of the SCOPUS survey and is discussing next steps.
- CLS discussed and is compiling feedback for Collection Librarian/Bibliographer Groups Concept Proposal.
- CLS will hold an in-person meeting in Oakland on 9/26/14.

Additional details pertaining to the activities of the UCL Advisory Structure's Coordinating Committee and Strategic Action Groups can be found in public minutes regularly posted online:

<http://libraries.universityofcalifornia.edu/about/advisory-structure>

Any questions about advisory structure activities can be directed to campus and LAUC representatives on the Strategic Action Groups or directly to the Coordinating Committee at CCC-L [at] ucop [dot] edu