

To: UC Libraries Advisory Structure (for information)
Users Council (via Ellen Meltzer for information & distribution)
CoUL (for information)
LAUC (via Nick Robinson for information & distribution)

From: Coordinating Committee, UC Libraries Advisory Structure (via Marlo Young, Communications Manager)

Re: UC Libraries Advisory Structure Update

Date: 31 January 2014

The following report is designed to provide an update on UC Libraries Advisory Structure (UCLAS) activities for the period of November and December 2013. The UCL Advisory Structure has adopted a bimonthly reporting cycle in an effort to provide our colleagues systemwide with progress and activities over a 60 day period.

Detailed activities of the UCL Advisory Structure's Coordinating Committee and Strategic Action Groups can be found in public minutes posted online at:

<http://libraries.universityofcalifornia.edu/about/advisory-structure>

Coordinating Committee (CC)

The CC launched at the beginning of September and its activities have focused on transitioning into the new structure which include establishing and clarifying procedures, workflows and related documentation, as well as responding to the Council of University Librarians (CoUL) priorities and action items. Noteworthy activities within the CC include:

- Produced a [Summary of UCL Advisory Structure Activities](#) which maps to [UC Libraries Systemwide Plans & Priorities](#), Strategic Action Groups and status updates.
- At the request of CoUL, defined the scope of two Project Teams that will investigate and assess Single Sign-on for the UC Libraries as it applies to UC online education, including Cross-Campus Enrollment, and accessing licensed databases systemwide. Strategic Action Group 2: Access, Discovery & Infrastructure will launch and manage the Project Teams working in collaboration with Strategic Action Group 3: Collection Licensing Subgroup.
- Requested two Shared Print Operations Teams be launched and managed by Strategic Action Group 3: Collection Building & Management.

- Reviewed and endorsed the UC Ask a Librarian Service Manager candidate recommendation made by a Selection Committee comprised of UCLAS and non-advisory structure members for CoUL approval.
- Vetted and approved three new [Common Knowledge Groups \(CKGs\)](#) and sent out systemwide calls for participation for:
 - Born Digital Planning Group CKG
 - Cataloging and Metadata CKG
 - Interlibrary Lending Services CKG
- Conducted conference call with LAUC Executive Board to discuss communications between UCLAS and LAUC, as well as the role of the LAUC representatives within Strategic Action Groups.
- Prepared and distributed [inaugural UCLAS Report](#) systemwide in November 2013, and defined standardized bimonthly reporting process among Strategic Action Groups .

[*Strategic Action Group 1: Scholarly Research & Communication \(SAG1\)*](#)

SAG1 has been working extensively on a strategic roadmap to align its portfolio to [UC Libraries Systemwide Plans & Priorities 2014-2017](#). Noteworthy activities within SAG1 include:

- Collaborated with Strategic Action Group 3's Collection Licensing Subgroup to vet a proposal for the UC Libraries to explore [Knowledge Unlatched](#), an open access publishing service.
- Began preliminary work on a survey of UC campus infrastructures for data curation.
- Began to explore the role of a possible team focused on systemwide considerations for the [DMPTool](#).

[*Strategic Action Group 2: Access, Discovery & Infrastructure \(SAG2\)*](#)

Many of SAG2's noteworthy activities highlight cross-functional collaboration with SAG1, SAG3, and the SAG3 Collection Licensing Subgroup (CLS). Activities include:

- Framed issues pertaining to a shared metadata policy and developed a Metadata Policy Task Group Charge that includes members from SAG1 and SAG3.
- Reviewed and provided input on an Article Delivery Service Task Group Charge proposed by SAG3 and its CLS.
- Formally requested that the UC e-Links Operations Team assess and make recommendations to SAG2 to improve user interface to include conforming to ADA standards. Additionally, identified new UC e-Links Operations Team members from campuses.
- Initiated conversations to Assess the Use of Single-On via Shibboleth for Access to Licensed Resources at the request of CoUL and the CC.
- Oversaw the recruitment of the UC Ask a Librarian Manager at the request of CoUL and the CC.
- Oversaw the work of the UC Libraries Digital Collections (UCLDC) Project Team.

Strategic Action Group 3: Collection Building & Management (SAG3)

Noteworthy activities pertaining to SAG3's collection building and management endeavors include extensive follow-up on Next Generation Technical Services (NGTS) activities to ensure they appropriately transition into the new advisory structure.

- NGTS PT7 LT2 Report: Role of the Collections Librarian
 - SAG3 is engaging in discussions on next steps on the recommendations contained in this report, and also discussing the related topic of the UC's Bibliographer Groups.
- NGTS Shelf Ready
 - SAG 3 reviewed the work of this group and their final report. SAG 3 transmitted its recommendation to the Coordinating Committee for further consideration.
- NGTS P-5: Electronic Resources Pilot
 - SAG 3 received an update on this active Pilot project, and will revisit its progress in April, and expects a report and proposal in May 2014.
- NGTS P-4: Non-Print Format
 - The Non-Print Format Project Team presented its report to SAG 3. Next, the Project Team will compose a cover to this report with questions for SAG 3 and its members' campuses to consider in evaluating the viability of an ongoing service. Once responses are received, the Project Team will then compile and compose final set of recommendations.
- Coordinated the appointment of a Shared Print Strategy Team and a Shared Print Operations Team at the request of CoUL and the CC.
- Expanded membership of the Shared ILS/RMS Investigation Subgroup to include MacKenzie Smith (CoUL/UCD), Todd Grappone (SAG 2/UCLA), Rosalie Lack (Coordinating Committee/CDL), and SAG 3 member Angela Riggio (SAG 3 LAUC representative).
 - The Subgroup developed a "Scope of Work" for a consultant, which was approved by the Coordinating Committee and CoUL.
 - Communication about this SAG 3 assignment, including the subgroup membership has been distributed systemwide by CoUL.
- Charged a Task Group to initiate Collection Development Committee work on collaborative digitization targets and strategies. This Task Group has conducted further investigation into proposed topical areas and their viability for collaborative projects, and plans to work with campuses to pilot collaborative digitization projects that can demonstrate successful engagement with a content vendor and inter-campus digitization.
- The UC Federal Documents Archive Project Team (FedArc) was established at the request of CoUL and reports to SAG 3 with the charge to design and implement a virtual archive of federal government documents, including both print and digital copies of each document.

Strategic Action Group 3:Collection Licensing Subgroup (CLS)

Focused on shared licensing issues and advisement, noteworthy CLS activities include:

- Reviewed Elsevier, Wiley, and Springer content.

- Demand-Driven Acquisitions (DDA) consortial pilot with ebrary has completed six months of planning by the DDA Task Force and CDL.
- Discussed the need for an assessment process for the Open Access funding pilot with SAG 1.
- Two CLS members met with SAG1 to discuss the Knowledge Unlatched open access monograph initiative.
- Conducted assessment of CLS' placement in UCLAS Advisory structure and provided input to the Coordinating Committee for consideration.

Specific questions about items contained in the UC Libraries Advisory Structure reports can be directed to the Chair of each Strategic Action Group, your campus representatives on those groups, or directly to the Coordinating Committee at CCC-L [at] UCOP [dot] edu. LAUC members may also direct questions to the LAUC representatives on each Strategic Action Group. Specific contact information is available in a master list of [UCL Advisory Structure Membership](#) online.