

2014-03-26 Meeting Agenda and Minutes (Published)

Date

Mar 26, 2014

1:00pm-2:30pm

Attendees

- Diane B. Bisom (Chair, UCR)
- Myra Appel (UCD)
- Heather Christenson (CDL) (Note Taker)
- Judy Consales (UCLA)
- Vicki Grahame (UCI)
- Martha Hruska (UCSD)
- Polina E Ilieva (UCSF)
- Emily Lin (UCM)
- Angela Riggio (LAUC)
- Leslie Wolf (Portfolio Manager)
- Jean McKenzie (CLS Liaison)

Guest

- Erik Mitchell (UCB) substituting for Beth DuPuis

Absent

- Marcia Barrett (UCSC) - due to phone outage at UCSC

Planned Absences

- Elizabeth DuPuis (UCB)
- Janet Martorana (UCSB)

Discussion Items

Time	Item	Who	Discussion Notes	Decisions/Actions
5 min 1-1:05pm	Call to Order, Agenda Review, Announcements	Diane	SAG LAUC reps must provide an official report for LAUC meeting, due April 14. The report will discuss our activities but also will include perspective for future LAUC reps. Meeting is April 23	Action: Angela will send a draft to SAG3 for review, with a deadline

<p>5 min 1:05-1:10pm</p>	<p>Tracking Shared Service Operations Teams</p>	<p>Diane, Leslie</p>	<p>http://libraries.universityofcalifornia.edu/ot</p> <p>SAG3 is assigned 13 operations teams. Leslie and Diane propose a model where the operations manager will be liaison to SAG3, and the operations managers will liaise with Portfolio Manager (Leslie). Leslie will then bring topics to SAG3. This is a "many to one" model.</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Some of the operations teams assigned to SAG3 are shared with SAG2 • Martha: CC has brief guidelines about the liaison relationship. She shared a draft with SAG3 via email during the meeting. Memo guides on *what* to monitor, but not *who* does it. • Martha: SAG3's approach is more lightweight and follows model we've already set with Shared Print. Also gives Portfolio Manager better control of the entire portfolio. • Operations liaison can be invited to speak with SAG3 as needed • Some operations teams are assigned to CLS; CLS should have the option of doing what they choose. 	<p>Action: Jean will communicate to CLS how SAG3 is handling this.</p> <p>Action: Leslie and Diane will add to the calendar a check-in in September to see how well this is working.</p>
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<p>10 min 1:10-1:20pm</p>	<p>Proposed Changes to Main SAG 3 Wiki Page</p>	<p>Emily, Leslie</p>	<ul style="list-style-type: none"> • Emily and Leslie tackled the problem of tracking what we've been charged by CoUL, making the high priority projects visible on our home page. • They incorporated the notes from the January review of CoUL priorities into the project tables. • The goal is 2 main tables for our projects - 1) active projects that we can be well aware of and in hand, and 2) background monitoring • If a project or initiative is finished but spawns something else, then we'll put it back on the "monitor" list • Completed projects will go in a new "completed" table. Completion could mean different things for different projects. Outcome is important to track and link to. This will all be helpful for reporting and communication, building historical record. 	<p>Action: By April 1, SAG3 member will read annotated tables from the January meeting:</p> <ul style="list-style-type: none"> • any annotations to add? • are projects in the right table? • any other feedback? • send to Leslie via email or make change yourself <p>ACTION: On April 1, Leslie will put the new wiki pages in place</p>
<p>20 min 1:20-1:30pm</p>	<p>Updates</p> <ol style="list-style-type: none"> 1. Coordinating Committee 2. Shared ILS Task Force 3. CLS 4. UCD IMLS Grant/Project 5. Shared Print 	<ol style="list-style-type: none"> 1. Martha 2. Vicki 3. Jean 4. Myra 5. Diane 	<ol style="list-style-type: none"> 1. Coordinating Committee <ul style="list-style-type: none"> • CDL will support listservs for CKGs • Wiki support still being discussed • CC also discussed the operations liaisons (see above) 2. Shared ILS Task Force <ul style="list-style-type: none"> • Proposal from consultant finalized. 3. CLS 	<ol style="list-style-type: none"> 2. Action: Vicki will draft statement regarding hiring the consultant that will go out from SAG3 via Diane (via Marlo to various lists). MacKenzie Smith will share with CoUL.

- AAAS has been added to the licensing challenges page due to implementing a charge for early published articles
- CDL is unlikely to have any funds for end-of-year purchases. CLS is polling campuses to learn of resources of interest if funds become available.
- CDL has proposed they arrange a Resource Liaison meeting in conjunction with the 2015 ALA Annual meeting in San Francisco and is polling campuses to see if people would attend such a meeting in San Francisco or Oakland at that time.
- Ted Bergstrom is undertaking research on how usage data might be used to identify institutional value for licensed resources. CLS proposed that data be anonymized in any publications that might arise from this research.
- CDL is looking into factors that might go into its weighted value algorithm and is interviewing a number of scholars to get feedback on the algorithm.
- The Scopus task force is developing a user survey to get feedback for campuses to use when making a decision about subscribing in 2015.

4. UC Davis IMLS Grant

- <http://library.ucdavis.edu/bibflow/>. Myra sent slides, will be on agenda for April 9.

5. Shared Print

4. **ACTION:** Add to agenda April 9

5. **Decision:** SAG3 confirmed this nomination of Catherine Friedman

			<ul style="list-style-type: none"> Quarterly report posted on the Shared Print website: http://www.cdlib.org/services/collections/sharedprint/docs/UCSharedPrint_StrategyAndOperationsTeams_Q12014statusreport.pdf Need to confirm Catherine Friedman (UCSD) as SAG 2's representative to the Shared Print Strategy Team. 	
10 min 1:30-1:40pm	Audio/Visual Preservation	Martha, Emily	<ul style="list-style-type: none"> Finalize Draft Charge – goal is to have it ready for distribution for comment. Questions came in via email. Charge needs to be clarified with expectations for deliverables very clear. Martha suggests honing in on preservation issues. 	<p>Action: Group to send comments/questions to listserv so Emily, Martha and Beth can incorporate</p> <p>Action: Emily, Martha, and Beth will revise and incorporate and address the questions</p> <p>Decision: SAG3 will put revised charge on the agenda for April 9.</p>
15 min 1:40-1:55pm	NGTS Pilot 4 Audio CD Cataloging	Martha	<ul style="list-style-type: none"> All campuses filled in the wiki survey It appears that no one feels the need to pursue anything actively at this time Audio CDs completely done. If we think of this as a model, we'd have to go broader on format. For the NGTS pilots we are supervising, it is important to communicate the outcome of people's work on this group <ul style="list-style-type: none"> At wrap-up of all 3 NGTS pilots, we could send out a final announcement thanking everyone and communicating outcomes. Coordinating committee will put on CoUL consent agenda - make it visible to them 	<p>Decision: Put on monitor list and come back to it in a year</p> <p>Action: Martha will send final documents to Leslie in form to be published</p> <p>Action: Leslie will post on NGTS public web page as completed documentation, Link from SAG3 page to NGTS.</p> <p>Diane will refer to the document in our regular reporting to the Coordinating Committee.</p> <p>Action: Leslie will put on our calendar at the end of May to broadly announce the wrap-up of NGTS projects</p>

<p>15 min 1:55-2:10pm</p>	<p>HathiTrust – Correcting Cataloging Records</p>	<p>Heather</p>	<p>Group reviewed list of campus contacts for correcting records, and confirmed or provided updated information to Heather.</p>	<p>Action: Heather will follow up by email with absent SAG3 members. Action: Heather will let SAG3 know when list has gone to HTUSWG</p>
<p>5 min 2:10-2:15pm</p>	<p>Next/Future Agenda Items</p>	<p>All</p>	<p>Leslie will add to CCDD group report to next agenda, if it looks like it'll fit in time-wise. (If not, Heather will send via email.)</p>	<p>Action: Leslie/Diane will add to April 9 agenda or notify Heather to send via email</p>
<p>5 min 2:15-2:20pm</p>	<p>Action Items/Recap</p>	<p>Note Taker and Portfolio Manager</p>		