

2014-07-09 Meeting Agenda and Minutes (Published)

Date

09 July 2014

1pm-2:30pm

Attendees

- Diane B. Bisom (Chair, UCR)
- Myra Appel (UCD)
- Heather Christenson (CDL)
- Judy Consales (UCLA)
- Elizabeth DuPuis (UCB)
- Vicki Grahame (UCI)
- Martha Hruska (UCSD)
- Emily Lin (UCM) (Note Taker)
- Janet Martorana (UCSB)
- Angela Riggio (LAUC)
- Jean McKenzie (CLS Liaison)

Planned Absence

- Polina E Ilieva (UCSF)
- Leslie Wolf (Portfolio Manager)
- Marcia Barrett (UCSC)

Discussion Items

Time	Item	Who	Discussion Notes	Decisions/Actions
5min 1-1:05pm	Call to Order, Agenda Review, Announcements	Diane	Volunteer Timekeeper	
10min 1:05-1:15pm	Updates 1.Shared ILS Task Force report 2.Coordinating Committee 3. Collaborative Digitization	1. Vicki 2. Martha 3. Heather	1.Timeline for Marshall Breeding's report, etc. Marshall will be writing a report of his findings and recommendations. The Task Force will be discussing and providing input on the draft report on July 16th. The final report is due on August 6th after which the Task Force will be discussing recommendations and next steps with Strategic Action Group 3. The plan is to submit our recommendations to CoUL in early September. 2. CoUL will be talking about advisory structure's work over the past year and reviewing the structure. CKGs will be asked to submit annual reports. 3. CCDD sending out report on survey to Heads of Special Collections. Heather reported that HathiTrust is calling for annual holdings data; we will use the same process as last year to provide the data. She will send out information to SAG3 via email.	

15min 1:15-1:30pm	Bibliographer groups	Beth, Janet, Jean	<p>Consensus of the group was to get the concept proposal out to the libraries for discussion through SAG3 and LAUC Exec Board. We will gather comments from campus discussions and then develop group charges and further details regarding the new structure.</p> <p>Feedback should be funneled to SAG3 representative and through LAUC Exec Board to Angela Riggio.</p> <p>All feedback should be due Sept 1.</p>	<p>ACTION: Beth will finalize the Q&A and send to Janet and Diane;</p> <p>ACTION: Diane will prepare conveyance memo and send out to SAG 3 for local discussion. The memo should state that people should continue in existing groups in the meantime.</p>
10min 1:30-1:40pm	NGTS E-Resources Pilot summary report; next steps	Vicki	<p>Does SAG 3 have any recommendations to send to CoUL?</p> <p>Possible recommendations:</p> <ol style="list-style-type: none"> 1. Recommend that the model be continued at UCI or other campuses as a way to increase SCP cataloging 2. Recommend that the model not be pursued as an alternative to increase SCP cataloging <p>The purpose of the pilot was to demonstrate that the work could be done at another campus, which it successfully did, with a seamless workflow and minimal impact on SCP. It did not, however, measure cost-effectiveness of doing the work at another campus compared to expanding capability within (i.e. adding resources to) SCP. We still need to identify the advantages or benefits of a distributed model over expanding capacity at single location (SCP), and to clarify funding models.</p>	<p>ACTION: Vicki, Martha, Adolfo will discuss and develop recommendations for next steps.</p>
15min 1:40-1:55pm	CLS E-book Framework Lightning Team	Jean	<p>Update: CLS revised the Report based on the feedback received and has posted it on the CLS Documents page.</p>	<p>This is completed but will continue to be tracked.</p>
15min 1:55-2:10pm	Planning for September 10th in-person meeting (location, agenda, etc.)	Diane, Leslie	<ul style="list-style-type: none"> • Location of meeting. If hosted on campus, may take the opportunity to see something innovative or new • Start/end time • Planning sub-group for the meeting • Agenda – identify items that benefit from f2f discussion <ul style="list-style-type: none"> • Plus/Delta to-date • CoUL revised Strategic Agenda (if available) • SAG 3 Portfolio review/update • Guests to invite • Identify Agenda Item "owners" 	<p>Meeting will be hosted at Irvine, roughly 10-3 pm</p> <p>Vicki, Diane, Leslie will plan; may call on Janet and/or Beth to develop agenda item on Collections Groups.</p>
10min 2:10-2:20pm	Next/Future Agenda items or Actions	All	<ol style="list-style-type: none"> 1. Sending broad announcement that NGTS pilots are completed 2. Preservation strategies (#5 high priority active) 3. Fed Docs Group recommendation anticipated in August 4. A/V Preservation Group report should be ready by September 5. ILS report could be discussed 9/10 6. CCDD Task Force may have a project proposal for SAG3 to consider in Sept. 	<p>ACTION: Think about agenda items for next 4 meetings. Identify key items for face-to-face discussion. Identify if there are any guests to invite.</p>
5min 2:20-2:25pm	Wrap up and action steps	Note Taker and Portfolio Manager		