

2014-08-13 Meeting Agenda and Minutes (Published)

Date

13 August 2014

1pm-2:30pm

Attendees

- Diane B. Bisom (Chair, UCR)
- Marcia Barrett (UCSC)
- Heather Christenson (CDL)
- Elizabeth DuPuis (UCB)
- Vicki Grahame (UCI)
- Martha Hruska (UCSD)
- Janet Martorana (UCSB) (Note Taker)
- Angela Riggio (LAUC)
- Leslie Wolf (Portfolio Manager)
- Jean McKenzie (CLS Liaison)

Absent

- Judy Consales (UCLA)
- Emily Lin (UCM)
- Polina Ilieva (UCSF)

- Myra Appel (UCD)

Guest

- Jim Dooley substituting for Emily Lin (UCM)

Discussion Items

Time	Item	Who	Discussion Notes	Decisions/Actions
5 min 1:00 - 1:05	Call to Order, Agenda Review, Announcements	Diane	Volunteer Timekeeper (Leslie) Diane sent the "DRAFT: Concept Proposal for a New Structure for UC Collection Librarian Groups" (via Coordination Committee chair Rosalie Lack) for broad distribution. All campuses should be discussing it Feedback deadline is September 15 with comments to Beth and Janet.	

15 min 1:05 - 1:20	Updates 1. Coordinating Committee 2. CLS 3. Draft agenda for in-person meeting on 9/10 4. A/V Preservation TF	1. Martha 2. Jean 3. Leslie/Diane 4. Beth	<p>1. Coordinating Committee: Working on process of advisory structure assessment; ULs are using a consultant to help with the process and have drafted a document; reviewing how CLS is working within this structure; SAG3 Year 1 Assessment is on our f2f agenda; CC is receiving annual reports from the CKGs; determining how to get replacements for SAG members who leave.</p> <p>2. CLS: Had their conference call on Wednesday and reviewed their reports: campus co-commitments to support California website archiving project; the OA pilot report: assessment of OA funding & applicants, to include getting feedback from recipients of impact; next phase of Knowledge Unlatched to help transition to a new OA model; Gold OA cost analysis project: collecting data from campuses and coordinating a conference call of campus representatives. CLS face-to-face meeting in Oakland on Sept 26.</p> <p>3. Proposed agenda for 9/10 meeting is on the wiki. We still need some discussion leaders – please volunteer! Updates: Reviewed the criteria for determining agenda items for in-person discussion.</p> <p>4. A/V Preservation TF: Report will be out by the end of this month; outlines a pilot project of 3,000 analog recordings to digital format with prioritized criteria and how to prioritize in the future, and possible funding sources. SAG3 will review the report before the project begins.</p>	<p>3. Agenda for 9/10 meeting: SAG3 agreed to 9:30 start time and 3:30 end time. Needed: lead people for discussion.</p> <p>There was general agreement that several issues were related and need discussion time: Federal Documents Archive Project/shared print/RLF access problems.</p> <p>Make comments, suggestions on wiki draft agenda document.</p>
15 min 1:20 - 1:35	MAJOR AGENDA ITEM: Shared Cataloging e-Resources report	Vicki and Martha	<p>Goal: Wrap this up so that CoUL can discuss recommendations at their September 4-5 meeting.</p> <p>Questions from last call were discussed with Shared Cataloging director Adolfo Tarango; came up with additional information to help address the issues, priorities, and workload. The Additional Information and Recommendations document was reviewed. Question about other products or services that could be used to accomplish some of this work. Next steps are included in the document.</p>	Diane to work w/ Vicki & Martha in preparing a conveyance memo to send to CoUL and the Coordinating Committee; share the report with appropriate groups; thank and discharge the pilot group.
30 min 1:35 - 2:05	MAJOR AGENDA ITEM : Fed Doc Archive TF Report	Beth	<p>Goals:</p> <ul style="list-style-type: none"> ▪ Discuss the final draft report and recommendations for the UC Federal Documents Archive Project (sent to SAG3 on 8/11) ▪ Affirm if the Project as outlined is moving in the right directions, and if so provide some level of confirmation or endorsement ▪ Provide feedback to inform the Team's revisions for final report, which will be sent to CoUL for their September meeting <p>Discussion of the Final Draft report & recommendations of the four phase project. There was consensus of support to start phase 1 and to move forward; no new positions or cost sharing is being requested to conduct Phase 1; key to success is a streamlining of the withdrawal process.</p>	<p>Angela will check on her campus for any concerns with Phase 1 of the report.</p> <p>Additional comments can be sent to Beth by the end of this week; her group will discuss final changes and then write a final report to send directly to CoUL, with copy to SAG3.</p>
10 min 2:05 - 2:15	RLF Access Problems	Beth	<p>Goal of this discussion: Get the right people talking and get a process to work through the RLF access issues noted in the email from LAUC-B Chair Lynn Jones on 7/3/14.</p> <p>Should we propose a meeting with a few members of SAG3, SAG2 and Patti Martin (Director of Discovery and Delivery at CDL and the SAG2 chair) to get a way forward?</p> <p>A small group could provide a fact-finding summary. Recommended members include Patti, Lynn Jones (LAUC-B chair who initiated discussion with her email), Heather as SAG3's representative, and John Riemer (UCLA Technical Services).</p>	Diane will draft & send a memo to the individuals for more info and for their recommendation on how we might move forward; ask Patti if she can take the lead; or recommend another?

5 min 2:15 - 2:20	Shared Print	Martha	<p>Report from August 9 in-person meeting:</p> <p>Met in San Diego with both Shared Print Strategy & Operations teams on August 7. They reviewed the feedback that SAG3 provided on their roadmap document. They are revising the roadmap by August 25, which will be on the agenda for our Aug 27 call.</p>	
5 min 2:20 - 2:25	Shared ILS Report	Vicki	<p>Key Milestones:</p> <ul style="list-style-type: none"> • 8/6: Marshall sends completed report to TF • 8/29: TF completes draft recommendations (includes Marshall's report) and sends to SAG3 for comment • 9/10: SAG3 reviews recommendations and next steps • 9/26: SAG3 finalizes recommendations, writes transmittal, sends recommendations with Marshall's report to Rosalie Lack for CoUL <p>No further comments at this time.</p>	
5 min 2:25 - 2:30	Wrap up and action steps	Note Taker and Portfolio Manager		