

2014-10-08 Meeting Agenda and Minutes (Published)

Date

08 October 2014

1pm-2:30pm

Attendees

- Diane B. Bisom (Chair, UCR)
- Heather Christenson (CDL) (Note Taker)
- Judy Consales (UCLA)
- Elizabeth DuPuis (UCB)
- Vicki Grahame (UCI)
- Martha Hruska (UCSD)
- Emily Lin (UCM)
- Janet Martorana (UCSB)
- Angela Riggio (LAUC)
- Jean McKenzie (CLS Liaison)

Absent

- Myra Appel (UCD)
- Marcia Barrett (UCSC)
- Polina E Ilieva (UCSF)

Guests

- Barclay Ogden (UCB)
- Jackie Wilson (CDL) and Annelise Taylor (UCSF)

Discussion Items

Time	Item	Who	Discussion Notes	Decisions/Actions
5 min 1:00 - 1:05	Call to Order, Agenda Review, Announcements	Diane	Volunteer Timekeeper	
20 min 1:05 - 1:25	Major Agenda Item A/V Preservation TF - Barclay Ogden will attend Charge Task Force Report of 8/20/14 SAG3 Questions about Report (by 9/9/14)	Beth with Barclay Ogden	Task force has produced an assessment of the problem and possible approaches. Barclay addressed questions on how TF arrived at proposal for pilot: based size on UCOP collections data; costs; sufficient scale to achieve production level and meaningful assessment of outcomes. SAG3 to determine if/what to forward to CoUL. Challenge is securing funding. CoUL responsible for determining allocation of resources.	Decision: SAG3 will get back to the Task Force by November Action: Diane will put on next agenda Oct. 22

1:25-1:35	Transformative Publishing Models Pilot Review Team: Preliminary report for SAG 3 comment	Jean McKenzie with Jackie Wilson and Annelise Taylor	<p>Preliminary report for Part 1 of the group's charge. Group sought to reconcile and update previous documents, and clarify what is in scope, provide clear definitions.</p> <p>Part two of the process will be to use the revised criteria against new business models to test their applicability</p> <p>Intent is to use criteria for things we invest in as a system. The group is also planning to come up with a recommended process for evaluating use of the criteria. If campuses find it useful they can use locally - will depend on products.</p>	<p>Action: SAG3 members will send comments individually to: Jacqueline Wilson</p>
10 min 1:35 - 1:45	SCP Advisory Committee - review of proposed web page changes; assignment of SAG3 liaison	Diane	<p>Reviewed questions, discussion from SCP Advisory Committee about organizational category of SCP-AC, reporting and communication lines.</p> <p>This is not an operations team, can characterize as "under the auspices" of SAG3.</p>	<p>Decision: Vicki will be the SAG3 liaison.</p> <p>Action: SAG3 members review notes and web page and Vicki will convey the suggestions to Sarah Sheets</p> <p>Action: Diane will let Sarah Sheets know of the decision</p> <p>Action: Martha will raise issue of relationship to Coordinating Committee</p>
20 min 1:45 - 2:05	<p>Follow up from 9/10 Meeting: 2014-09-10 Meeting Agenda and Minutes</p> <ol style="list-style-type: none"> 1. Review of action items from the 9/10 meeting 2. Next steps for "Brain Storming" list (small group?) 3. "Year One" evaluation (small group?) 	<ol style="list-style-type: none"> 1. Judy 2. Heather 3. Emily? 	<p><u>Action items from past meeting:</u></p> <ol style="list-style-type: none"> 1. Refine "mass digitization" description in charge. 2. Future agenda item - Emily S. update re: Shared Print and West. To be scheduled for November. 3. Send ILS Subgroup Report comments to all of SAG 3 before next meeting on 9/24/14. Done 4. Heather and team will continue developing CCDD proposal. In progress 5. Continue thinking about assessment - What is working, what isn't working, etc. 	<p>Action: Heather to write blurb explaining modification in our Charge, "we're changing this one word and here's why"</p> <p>Action: Diane will send explanation of wording change to Coordinating Committee</p> <p>Action: Diane, Emily, Martha and Angela will look over notes from the in-person meeting and other SAG3 discussions regarding assessment, and will make recommendations to SAG3 on what we could change. Could potentially be via a wiki page.</p> <p>Action: Heather to develop a framework to review our brainstorming, and will provide an update on the 22nd.</p>
10 min 2:05 - 2:15	<p>Portfolio Manager Transition</p> <ul style="list-style-type: none"> • Handover from Leslie: Portfolio Manager Tasks and Documentation • Unfinished work: Table 6 Key Decisions — Needs Updating 	Diane/Emily	<p>Leslie oriented Emily who has graciously agreed to be our interim Portfolio Manager</p> <p>Diane has forwarded a portfolio manager job description, roles/responsibilities we are expecting of the Portfolio Manager to the Coordinating Committee. Diane will be actively involved in selecting new PM. CoUL sees the position as a growth opportunity for staff. Questions of how we identify, cultivate, and encourage people to take on the role.</p> <p>Polina may be able to work on the decisions tracking.</p>	<p>Action: Diane will follow up and ask Polina if she can update and maintain the key decisions table.</p>

<p>10 min 2:15 - 2:25</p>	<p>Quick Updates</p> <ol style="list-style-type: none"> 1. Bibliographer Groups (Myra) <ul style="list-style-type: none"> • Letter to Bib Groups asking for an annual report: Myra to send draft letter to SAG3 for approval • Note: Review of comments on proposal scheduled for 10/22 SAG 3 Agenda 2. Shared ILS report (Vicki) 3. Shared Print (Martha) 4. Coordinating Committee (Martha) 5. CLS (Jean) 	<ol style="list-style-type: none"> 1. Myra 2. Vicki 3. Martha 4. Martha 5. Jean 	<p><u>Bibliographer groups</u></p> <p>SAG3 general agreement that the draft letter on the wiki is ready to go</p> <p><u>Shared ILS Report</u></p> <p>Has been sent to the Coordinating Committee. The Executive Summary might be a good candidate for wider distribution.</p> <p><u>Coordinating Committee</u></p> <p>Process/calendar for submitting items to CoUL should come out in a few weeks.</p> <p>Also working on Portfolio Manager for SAG3.</p> <p>Expect that survey from consultant reviewing advisory structure will come out soon. Will go to individuals.</p> <p><u>CLS</u></p> <p>(didn't get to this item)</p>	<p>Action: Janet & Beth will follow up with Myra and let her know to send out the letter by Friday. If not, Janet can distribute if that is needed.</p>
<p>5 min 2:25 - 2:30</p>	<p>Next/Future Agenda items:</p> <ul style="list-style-type: none"> • Print Journal Archiving Campaign and De-Duplication Service Proposal (Emily Stambaugh) • Presentation on DAMS (Sherri Berger) <p>Note taker: Wrap up and action steps</p>	<p>All</p>		