

2014-10-22 Meeting Agenda and Minutes (Published)

Date

22 October 2014

1pm-2:30pm

Attendees

- Diane B. Bisom (Chair, UCR)
- Myra Appel (UCD)
- Heather Christenson (CDL)
- Judy Consales (UCLA)
- Elizabeth DuPuis (UCB) - Note taker
- Vicki Grahame (UCI)
- Martha Hruska (UCSD)
- Polina E Ilieva (UCSF)
- Emily Lin (UCM)
- Janet Martorana (UCSB)
- Angela Riggio (LAUC)
- Jean McKenzie (CLS Liaison)

Planned Absence

- Marcia Barrett (UCSC)

Discussion Items

Time	Item	Who	Discussion Notes	Decisions/Actions
5min 1-1:05pm	Call to Order, Agenda Review, Announcements	Diane	Volunteer Timekeeper (Martha) Reminder to complete UCLAS Assessment Survey (closes 10/22)	
5min 1:05-1:10pm	Updates Framework for "Brainstorming" list from 9/10/2014 SAG 3 Meeting Coordinating Committee CLS	Heather Martha Jean	Heather organized a list of the ideas we brainstormed about possible additional priorities and projects, with some additional structure. Martha reported on new blog to help with communication; new digitization CKG proposed for review; working on replacement for SAG3 portfolio manager. Jean reported on progress with various projects such as Taylor & Francis assessment, DDA task force, and upcoming e-books license.	Heather will add the list of brainstormed priorities to the wiki for review and further discussion at a future meeting.

<p>20min 1:10-1:30pm</p>	<p>Major Agenda Item A/V Preservation TF Charge Task Force Report of 8/20/14 SAG3 Questions (and Answers) about Task Force Report from 10/8/14</p>	<p>Beth</p>	<p>SAG3 needs to determine which if any of the recommendations to pursue from the task force's report. Issues: funds, scope, resources, and priority of this overall. We agreed this is an important issue to address and worth pursuing to next steps. A check-in with CoUL soon seems important to ensure we are in alignment with their interests. In addition to current task force members, we might add Heather Christensen (or other CCDD member), a member from the DAMS group, and a solid grant writer.</p> <p>May be useful to create a more comprehensive inventory with all campuses as an early step, in part to select items of great interest to donors and to package with funding sources. May influence what should be preserved and what should be tossed (in part because of extreme deterioration). Concern that inventorying can take so much time that little actual progress is made in near future. Appreciate the process suggested by the task force. Perhaps this is a separate group or phase.</p> <p>Interest in coordinating this project along with other digitization projects (such as those proposed by CCDD) but may be more levels of coordination. Seems to have potential for grant funding and/or donor interest. External funding definitely needed.</p>	<p>Beth will draft a note to the task force with an update of our anticipated next steps and timeline.</p> <p>Beth will draft letter for Diane to send to CC and CoUL with a recommendation from SAG3 for next steps. - Done</p>
<p>20min 1:30-1:50pm</p>	<p>Major Agenda Item Print Journal Archiving Campaign and De-Duplication Service Proposal (Emily Stambaugh)</p>	<p>Martha/Emily Stambaugh</p>	<p>Martha introduced and Emily further discussed the print journal archiving campaign and de-duplication service proposal developed after the in-person Shared Print meeting. The proposal builds on experience from a previously used model deemed as successful and making lighter selection work to be done at each campus.</p> <p>Items will be volume-level verified due to cost constraints. Desire for project to develop standards about the process for confirming volumes. Desire to confirm the holdings statements are clear and accurate, which was confirmed to be part of the OCLC disclosure standard. Desire for some sort of assessment process or audit process to spot check to determine how well the volume-level validation meets a standard.</p> <p>Items adopted into the archive are counted toward that campus' allocation; those that are submitted but discarded are not counted as part of the allocation. Withdrawal process for records to be done by campuses. The holdings adopted into the archive get a new symbol and retain the owning institution's symbol in another field. All campuses sending items would withdraw all volumes and need to work out how to incorporate that into their statistics reporting. These would be reported as "withdrawn in lieu of deposit."</p> <p>Total costs for the project estimated as \$37,450 with \$12,950 requested from CoUL and \$24,500 from CDL.</p> <p>The JSTOR archive will be transitioned for future development to this style archiving campaign at the volume level. Volume-level verification is equivalent to the WEST silver standard.</p> <p>SAG3 endorsed the proposal with the understanding that validation standards will be developed and an assessment or audit process to confirm the validation level proposed is sufficient. These two items can be developed as the implementation process is worked out.</p>	<p>Diane will formally respond to Emily Stambaugh, CC, and CoUL with endorsement</p> <p>Done – email sent 10/27/2014</p>

<p>35min 1:50-2:25pm</p>	<p>Major Agenda Item</p> <p>Role of the Collections Librarian/Bib Groups</p> <p>Response from BibGroup feedback and recommended next steps</p>	<p>Myra Beth, Janet</p>	<p>Myra confirmed she has sent the letter out to current bib groups requesting an annual report. Deadline for receipt of annual reports was end of October.</p> <p>Janet provided an overview of the feedback received to the concept proposal. In short, the task force believes a major revision of next steps is warranted. The "Response from BibGroup feedback and recommended next steps" document (linked to the agenda) outlines five recommended actions for discussion.</p> <p>SAG 3 recognized that we keep circling back to many of the ideas and issues heard in the feedback, and discussed whether more modest revisions like the new recommended actions would be appropriate. There was agreement not to pursue the major group structure in the concept proposal.</p> <p>General support for review of group roles and charges, refresh the bibliographer group guidelines, straighten out communications, and clarification of related group charges and memberships.</p> <p>The issues of communication and collaboration tools may be best to direct to the Coordinating Committee to address across UC Libraries. May be useful to have a list of all AULs/Directors across the UC Libraries to help with communication.</p>	<p>Myra collecting reports and will work with Emily to post to SAG3 wiki</p> <p>Janet and Beth draft letter for Diane to send to CC, CLS, and CoUL to update them about about the process and plans to move forward - Done</p> <p>Janet and Beth to pursue the five recommended actions and bring back questions, drafts, and updates to SAG3</p>
<p>5min 2:25-2:30pm</p>	<p>Wrap up and action steps</p>	<p>Note Taker</p>		