

2014-11-05 Meeting Agenda and Minutes (rev. Published)

Date

05 November 2014

1pm-2:30pm

Attendees

- Diane B. Bisom (Chair, UCR)
- (UCSC)
- Judy Consales (UCLA)
- Vicki Grahame (UCI)
- Martha Hruska (UCSD)
- Polina E Ilieva (UCSF)
- Emily Lin (UCM)
- Angela Riggio (LAUC) - Note taker

Planned Absence

- Myra Appel (UCD)
- Elizabeth DuPuis (UCB)
- Heather Christenson (CDL) (unplanned -out sick)
- Janet Martorana (UCSB)
- Jean McKenzie (CLS Liaison)

Discussion Items

Time	Item	Who	Discussion Notes	Decisions/Actions
5min 1-1:05pm	Call to Order, Agenda Review, Announcements	Diane	Volunteer Timekeeper SAG 3 Work Plan for FY15 (Note: added to SAG 3 Portfolio Review Agenda Item) Bi-Monthly Report Due 11/7	 Diane and Emily will work together on the bi-monthly report

<p>15min 1:05-1:20pm</p>	<p>Updates Coordinating Committee Wiki Updates CLS</p>	<p>Martha Emily Jean</p>	<p>Coordinating Committee (Martha):</p> <ul style="list-style-type: none"> • Have had some feedback from consultant Katherine Kott (re: assessment survey), who is compiling her report and will be sending it to the CC (and CoUL). • The first CoUL webinar had good attendance. • Discussion of old ACGs: there might be some value in retaining a version of the groups that are composed of "heads" of specific departments. Maybe consider "specialized" CKGs that can offer expertise in certain areas. Examples: Heads of Special Collections (HOSC); Heads of Technical Services (HOTS). <ul style="list-style-type: none"> • Interested groups can write a proposal and submit to the Coordinating Committee (following the workflow for regular CKGs) <p>Wiki Updates (Emily):</p> <p>Reorganized items from "High Priority/Active" and "Completed" to Strategy and Design, Implementation, Operations, and Completed/Assess&Monitor tables:</p> <p>"Strategy and Design"--projects still under consideration</p> <p>"Implementation"--projects SAG 3 is actively monitoring</p> <p>"Operations"--list of operating teams that have a relationship with SAG 3</p> <p>"Completed"</p> <p>"Assess & Monitor"--list of item passed on to SAG 3 as part of the restructure</p> <p>"Ownership"--current ownership of activities</p> <p>"Key Decisions Made"</p> <p>DDA Task Force Update (from Kerry Scott):</p> <p>The Task Force presented a progress report to the CLS on 9/26/14 (during our in-person meeting)*.</p> <p>The ebrary pilot has been in place since January of 2014.</p> <p>The Task Force recommended continuing the pilot for another year.</p> <p>CLS agreed to continue the pilot (no additional funds are needed from the campuses, we have not spent out the original allocation).</p> <p>The Task Force will monitor and report to the CLS on the impacts of rising STL costs (some publishers have increased their STL fees substantially).</p> <p>The parameters of the pilot will remain the same for 2015:</p> <ul style="list-style-type: none"> • University Presses • Arts, Humanities, Social Science titles only <p>* Note: the Task Force is meeting in December and will update the September report to include the "one year in" statistics to share with the campuses.</p> <p>Other (Diane):</p> <p>Regarding the NRLF question about matching of holdings--Lena Zentall is writing something up to address</p>	<p>If necessary, Lena will join on a future call.</p>
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10min 1:20-1:30pm	UC Fed Documents Archive Report	Emily (from Beth)	<p>FedDocArc report was approved by CoUL; distributed to UC 9/17/2014.</p> <p>Original task force needs to be thanked and dismissed, with new task force members appointed. This was to happen by the start of October. Beth or someone else can do this on behalf of SAG3. (The names of both groups are listed in the report.)</p> <p>Beth can continue as the SAG3 liaison, reporting out as desired. Are there specific dates and/or other ways SAG3 should track this initiative?</p>	<p>Diane will officially thank and dismiss the original team</p> <p>Beth will continue as the SAG3 liaison; she will draft a general charge and timeline and will appoint and charge the new task force group by mid-December</p>
10min 1:30-1:40pm	CCDD Update	Heather	Preparing to send revised vendor proposal to Collection heads for review, and aim to gather feedback. Will aim to sent proposal to CC by Dec 12 for the 1/16 CoUL meeting.	Moved to the 11/19 agenda
20min 1:40-2:00pm	<p>Major Agenda Item</p> <p>Bib Groups Annual Reports (due 10/31/2014)</p>	Myra	<p>Annual reports – Status and summary of conclusions from review of all submitted; next steps?</p> <ul style="list-style-type: none"> • Have received 10 reports so far; several groups have asked for extensions. Myra will send a summary to us. <p>Guidelines for Bib Groups – Janet and Beth have agreed to do the draft update of this document for SAG3 discussion. That would include elements of the charges, roles, expectations, communication, and participation.</p> <p>Discussion about follow-up to LT2 POT7 report recommendations.</p>	<p>Diane will send message to CoUL via the Coordinating Committee as an FYI; then the message will be sent out widely</p> <p>Janet and Beth will complete the draft update; this will be put on a future agenda</p>
20min 2:00-2:20pm	<p>Major Agenda Item</p> <p>SAG3 Portfolio review and next steps</p>	All	<p>Review of CoUL Priorities and "Brainstorming" ideas (Heather)</p> <p>List of ideas within an evaluation framework</p> <p>SAG 3 Work Plan for FY15:</p> <p>Martha shared the CLS draft work plan as an example of how to format the plan.</p>	<p>"Brainstorming" deferred to our December meeting</p> <p>Emily will start to draft the SAG 3 Work Plan with the goal to get the plan out by the end of next week (11/14)</p>
10min 2:20-2:30pm	Wrap up and action steps	Note Taker		Additional: Sherry Berger will join the next call to talk about the DAMS project