

2014-11-19 Meeting Agenda and Minutes (Published)

Date

19 November 2014

1pm-2:30pm

Attendees

- Diane B. Bisom (Chair, UCR)
- Myra Appel (UCD) - Note taker
- Marcia Barrett (UCSC)
- Heather Christenson (CDL)
- Elizabeth DuPuis (UCB)
- Vicki Grahame (UCI)
- Martha Hruska (UCSD)
- Polina E Ilieva (UCSF)
- Emily Lin (UCM)
- Janet Martorana (UCSB)
- Angela Riggio (LAUC)
- Jean McKenzie (CLS Liaison)

Guests

Sherri Berger (CDL)

Catherine Mitchell (CDL)

Planned Absence

- Judy Consales (UCLA)

Discussion Items

Time	Item	Who	Discussion Notes	Decisions/Actions
5min 1:00-1:05pm	Call to Order, Agenda Review, Announcements Portfolio Manager Recruitment	Diane	Janet volunteered to serve as time keeper Recruitment for a SAG3 Portfolio Manager has been unsuccessful. SAG3 continues to seek volunteers and/or nominations	

<p>20min 1:05-1:25pm</p>	<p>Major Agenda Item UCLDC (DAMS) Project</p>	<p>Sherrri Berger (CDL) Catherine Mitchell (CDL)</p>	<p>Catherine and Sherrri briefly described the UC digital landscape:</p> <ul style="list-style-type: none"> • The UCLDC (DAMS) Project currently links to ~24,000 collections of unique resources • Digital collections sometimes siloed on local campuses • Technology varies across campuses • UCLDC staff visiting local campuses to publicize Project and provide updates <p>UCLDC (DAMS) Project focusing on three functions:</p> <ol style="list-style-type: none"> 1. Management: shared digital access management system. Accounts are available to explore the system. Access to system via Shibboleth to enable use of campus ids. Migrating in legacy content has been mastered. Focus now on building collections and moving forward. Working with local campuses and to improve interface. 2. Aggregate: harvesting data across UC system into one central index; an interface to support and track collections is now in place. A Digital Collection Registry, registry.cdlib.org, is accessible. Campuses have option to flag collections for potential digital projects, a tool to support collaborative digital projects. UCSB and UCB currently are harvest campuses. 3. Sharing: a. redesigned Calisphere, the public face to UC digital collections. UCLDC Project staff request that SAG3: 1) help publicize that Calisphere is a much more robust resource that supports research and instruction far beyond the perceived K-12 focus; and 2) discuss how to grow digital collections more holistically. 	
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<p>10min 1:25-1:35pm</p>	<p>Updates</p> <ol style="list-style-type: none"> 1. RLF Access Issues TF (from LAUC-B letter) – Suggestions for next steps 2. Coordinating Committee 3. Coordinating Committee/SAG Chairs Call 4. CLS <ul style="list-style-type: none"> CLS Call on November 14, 2014: a. CDL will take the lead in doing a lightweight review of the effects of the Taylor & Francis license breakdown. They will ask CLS members to provide specific information regarding titles and spend for 2014 and 2015 and will send a template for campuses to use for these data. 	<p>Beth/Diane</p> <p>Martha</p> <p>Martha/Diane</p> <p>Jean</p>	<ol style="list-style-type: none"> 1. RLF Access Issues TF report has been shared with SAG 3. <ul style="list-style-type: none"> • Beth met with Lena & Patti and noted that: <ul style="list-style-type: none"> • no issue investigated relates to all UCs • no TF member felt that any issue needed to be resolved on the systemwide level 2. CC looking at alternatives to solve lack of portfolio manager recruitment; 3. CC/SAG chairs call & topics discussed: <ul style="list-style-type: none"> • New shared blog • Webinar series, ~100 signed up with recording linked from blog site; topics will expand and ideas from SAGs, LAUC, etc. are being requested. Topics may include external speakers, discussions about shared print, archival projects, best practices, better use of wiki space, etc. • Appointments to SAGs: some are 2 years appointments and will come up in June 2015; how will the transition be addressed to ensure continuity? • Workplans: deadline to complete is December 1st • UCLAS assessment: CoUL will give feedback by Nov. 26; consultant will finalize by end of December • Reciprocal wiki access • Next call will be scheduled for February 	<p>ACTION: Diane will send the Task Force a letter thanking them for their report and acknowledging the time they needed to accomplish the charge; Diane will forward the report to SAG 2 DONE – email sent 11/19/2014)</p> <p>ACTION: Beth will take the report back to LAUC-B for discussion and resolution.</p> <p>ACTION: Diane will send URL to new blog; URL also available on wiki page. DONE</p> <p>ACTION: Martha will get back CC suggesting a UL agenda timeline be posted</p>
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<p>20min 1:35-1:55pm</p>	<p>CCDD Task Force proposal</p>	<p>Heather</p>	<p>Review of Revised vendor partnership proposal with goal of SAG3 endorsement</p> <ul style="list-style-type: none"> • SAG3 Reactions: <ul style="list-style-type: none"> • Proposal favorably received, with SAG3 supporting the proposal • Question posed about how content and content providers were identified • Discussion about process for identifying additional content and committing content to the project <ul style="list-style-type: none"> • Phase 1: process is reiterative. Finalize content, collections and local campus participants while negotiating with vendor • Acknowledge this is an iterative process • Who on each campus needs to be informed of the proposal at this stage and who has the authority to commit local campus collections and resources? • CCDD also is looking at a grant-funded model and how to pull together a team. CCDD plans to meet in person on Dec. 15th. Sherry Berger will be brought into the discussion to coordinate with UCLDC • AV preservation project: can a CCDD grant proposal be integrated with the AV preservation proposal? 	<p>ACTION: Heather will revise proposal to articulate that, during Phase I, an iterative process will be ongoing as a dialog about identifying relevant content, commitment of local campus collections to the project and vendor negotiations occur concurrently</p> <p>ACTION: Heather will send a list of potential contacts to SAG3 members to determine if CCDD has identified the appropriate campus people to contact</p> <p>ACTION: Heather, Diane, Emily and Beth will discuss joining grant-funded proposals for AV preservation and collaborative digitization of UC collections</p>
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<p>25min 1:55-2:20pm</p>	<p>Major Agenda Item SAG 3 Work Plan Review of CoUL Priorities CoUL Priorities 1 and 2</p>	<p>Emily/Diane Heather</p>	<p>Finalize Work Plan</p> <ul style="list-style-type: none"> December 1st deadline will not give SAG3 adequate time to consult and finalize workplan The calendar for the development and release of the annual CoUL agenda & priorities does not give SAGs sufficient time to develop workplans; the process requires iteration to consult, clarify terminology and identify more specificity for some priorities to be actionable Would a calendar or visual representation plotting out all SAG activities help SAGS identify overlaps between projections and activities? Current organization of SAG3 work plan shows a comprehensive picture of addressing priorities and plotting timetable for addressing future and ongoing CoUL priorities; SAGs do not have a prescribed format for creating our work plans <p>Map to List of ideas with an evaluation framework</p> <ul style="list-style-type: none"> What is the overlap between the SAG3 work plan and the evaluation framework? How does each aspect fit with the CoUL priorities? When the activity or project does not fit with the CoUL priorities, under what circumstances will SAG3 raise as a priority? 	<p>ACTION: Martha will suggest to CC that SAGs will benefit from more iterative discussions among our groups about priorities and collaborative work; she also will suggest that a calendar or visual representation will assist in identifying or illustrating overlaps among our advisory groups.</p> <p>ACTION: SAG3 members will review and make revisions to the work plan by Friday, Nov. 21; add questions for clarification in red, including initials in parentheses</p>
<p>5min 2:20-2:25pm</p>	<p>Next/Future Agenda items</p>	<p>All</p>	<ul style="list-style-type: none"> Emily & Diane will work up Dec. 10th agenda; agenda to include: <ul style="list-style-type: none"> Discussion of next phase of Fed Docs archiving project Discussion of evaluation framework 	<p>ACTION: SAG3 members will inform Emily and Diane of agenda items no later than Monday, November 25th</p> <p>ACTION: Beth will send the FedDocs-related issues to SAG3 for initial comment by email since our next meeting is several weeks away</p>
<p>5min 2:25-2:30pm</p>	<p>Wrap up and action steps</p>	<p>Note Taker</p>		