

# 2015-02-25 Meeting Agenda and Minutes (Published)

## Date

02-25-2015

1pm-2:30pm

## Attendees

- Diane B. Bisom (Chair, UCR)
- Myra Appel (UCD)
- Heather Christenson (CDL)
- Judy Consales (UCLA)
- Elizabeth DuPuis (UCB)
- Vicki Grahame (UCI)
- Martha Hruska (UCSD)
- Polina E Ilieva (UCSF) (Note Taker)
- Janet Martorana (UCSB)
- Kerry Scott (UCSC)
- Jean McKenzie (CLS Liaison)

## Guest: Emily Stambaugh (CDL)

## Planned Absence

Angela Riggio (LAUC)

Emily Lin (UCM)

## Discussion Items

| Time        | Item  | Who            | Discussion Notes   | Decisions/Actions   |
|-------------|---|----------------|--|---|
| 5min        | Call to Order, Agenda Review, Announcements | Diane          | Volunteer Timekeeper; SAG 3 Bi-Monthly Report due 2/27                                       |   |
| 20min       | <b>Updates</b>                              |                |  |   |
| 1:05 - 1:20 | <b>Coordinating Committee</b>               | Martha         | SAG 3 Items Outstanding from CC: Portfolio Manager Recruitment                               | CoUL is aware how much activity and work has been going on, they are trying to identify system-wide priorities. |
|             | <b>Update from CoUL Meeting</b>             | Martha<br>Jean | SAG 3 Items Outstanding from CoUL: Shared ILS; AV Preservation; CLIR Grant – Intent to Apply | <b>Action:</b> Ask CC for an update/ plan for discussing shared ILS.  |
|             | <b>CLS</b>                                  | Vicki          |  |   |
|             | <b>Shared ILS</b>                           | Beth           | Permission for M. Breeding to re-use sections of the report                                  |   |
|             | <b>FedDocArc</b>                            |                |  |   |

|                         |  |                          |   |  |
|-------------------------|--|--------------------------|---|--|
| 20min<br>1:20 -<br>1:40 | <b>Major Agenda Item</b><br><br><b>Shared Print Update</b>                                       | Emily Stambaugh          | <p>UC Shared Print Strategy and Operations Teams' Print Journal Archiving Campaign and De-Duplication Service Proposal</p> <p>Journal Archiving Campaigns update for SAG3 from Emily Stambaugh (2/20/2015)</p> <ul style="list-style-type: none"> <li>• CoUL has endorsed the proposal</li> <li>• Launch is still planned for July 2015</li> <li>• The Strategy Team and CDL are working on a communication plan. The initial plan is to include <ul style="list-style-type: none"> <li>• email announcements distributed widely in UC and extramurally</li> <li>• targeted email to individual campus ULs and AULs Collections (a planning advisory and to get expression of intentions to participate in first year)</li> <li>• a webpage on the CDL Shared Print site with JACs title lists, project description, how to participate, FAQ, documentation</li> <li>• webinars. Multiple webinars for UC staff to answer questions and to start to build the FAQ</li> </ul> </li> <li>• The Strategy Team will work on selection and collections analysis in the next few months. <ul style="list-style-type: none"> <li>• Systemwide collections analysis using the analytics tool WEST uses is planned for May-June</li> <li>• Bibliographers on the Strategy Team will set selection criteria and review title proposals from the analytics system to determine the first set of titles</li> </ul> </li> <li>• A UC Shared Print Disclosure Policy for Journals is in a final round of review on the Strategy Team; it should be ready for SAG3 review soon (first week of March) <ul style="list-style-type: none"> <li>• The Operations Team is working on a shipping contract and validation standards.</li> <li>• Shipping contract is currently being negotiated. CDL will support the cost of shipping. The general plan is to engage a service to pick up large quantities of journals on a periodic basis from each campus in the first several months of the fiscal year</li> <li>• Validation standards are under development (volume-level)</li> </ul> </li> </ul> <p>Monograph collections analysis expressions of interest (From E. Stambaugh email, forwarded to SAG 3 1/14/2015)</p> | <p>Need feedback from SAG3 and CoUL about the need for collection analysis, what kind of engagement will be required to perform col. analysis.</p> <p><b>Action:</b> SAG 3 will be reframing this project through email. Beth will write an original draft and others will add to it. Will put Emily Stambaugh on a call in March.</p> |
| 10min<br>1:40 -<br>1:50 | <b>Major Agenda Item</b><br><br><b>Collection Librarians Groups – Guidelines</b>                 | Janet/Beth/Diane         | <p>Distribution and communication of Guidelines</p> <p>-- identify Chairs; establish listserv</p> <p>--request CLS and JSC to identify liaisons</p> <p>--send FYI to CoUL?</p> <p>--send announcement to Chairs, with Guidelines, Myra as SAG 3 liaison to groups</p> <p>--post Guidelines to SAG 3 website</p> <p>--send general announcement, with Guidelines link to UCLAS distribution chain via Coordinating Committee</p>   | <p>Diane will draft the announcement and share it with the group.</p> <p>The science and engineering librarians groups submitted a request for approval to have an in-person meeting.<br/><b>Action:</b> the meeting request was approved, travel expenses will be supported by local campuses.</p>                                    |
| 20min<br>1:50 -<br>2:10 | <b>Major Agenda Item</b><br><br>CCDD<br><br>Vendor Proposal TF Charge<br><br>CLIR Grant Proposal | Heather<br><br>Emily Lin | <p>Finalize charge and membership</p> <p>Update</p>   | <p>Will add it to the next agenda. CCDD CLIR grant proposal will not be submitted this year.</p> <p>AV preservation – Barclay Ogden and Steven Mandeville-Gamble (UCR) will discuss available options and come up with the list of recommended vendors for AV preservation/digitization projects.</p>                                  |
| 5min<br>2:10-2:20       | Next/Future Agenda Items   | All                      | <p>Schedule Presentation on UCD BibFlow – invite C. Stahmer</p> <p>UCLDC/DAMS Update</p> <p>Cost Models for Merritt</p>   |  |
| 5min<br>2:20 -<br>2:25  | Wrap up and action steps   | Note Taker               |   |  |