

2015-03-18 Meeting Agenda and Minutes (Published)

03-18-2015

1pm-2:30pm

Attendees

- Diane B. Bisom (Chair, UCR)
- Myra Appel (UCD)
- Heather Christenson (CDL) (Note Taker)
- Judy Consales (UCLA)
- Elizabeth DuPuis (UCB)
- Vicki Grahame (UCI)
- Emily Lin (UCM)
- Janet Martorana (UCSB)
- Jean McKenzie (CLS Liaison)

Planned Absence

- Martha Hruska (UCSD)
- Angela Riggio (LAUC)

Absent

- Polina E Ilieva (UCSF)
- Kerry Scott (UCSC)

Discussion Items

Time	Item	Who	Discussion Notes	Decisions/Actions
5min	Call to Order, Agenda Review, Announcements	Diane	Defer Shared Print Discussion to April 8 call since Martha will not be on this call <ul style="list-style-type: none"> • Diane had email back and forth with Emily Strambaugh, SAG3 will get our thoughts together then invite her back Bi-Monthly Report for January-February 2015 submitted March 16, 2015	
20 min	Updates		CC Update deferred – Martha not on this call.	Action: Beth and Diane will draft a response to the group to thank and conclude the Task Force
1:05 - 1:25	Coordinating Committee CLS A/V Preservation Collection Librarian Groups	Martha Jean Beth Diane/Myra/Janet	CLS Jean reported: CLS will have their next meeting on Friday. A group consisting of Jean, Susan Parker, and JSC is working on system-wide cost-shares, and factors that might go into building a good set of cost-shares reflecting relevant criteria. The group is working on background and case study documents that will be presented to CoUL in April and May or just May. The group held a special call with CLS for input on the draft document. UC Audiovisual Digitization Options Task Force-draft.docx SAG3 discussed response from CoUL and a new draft charge. Digitization CKG could be consulted. Given CoUL discussions on advisory structure and refreshed priorities, SAG3 to keep in portfolio for later consideration	Action: SAG3 will hold for later agenda, until we see how CoUL priorities change in new version. Set aside now, no new group charged right now. Collection Librarian Groups Action: (old action item) Diane will do the communication - made changes to guidelines, but still need to send out.

20min 1:25 - 1:45	Major Agenda Item Fed Docs Archive Update	Beth	Fed Docs Archive Update <ul style="list-style-type: none"> The Implementation Oversight Team proposed revisions to the Shared Housing Agreement in response to GPO feedback. CoUL is reviewing and signing the revised version. UCB is exploring the possibility of hosting a version of the ASERL documents disposition database. RLF shelf accuracy check resulted in 98%+ accuracy, giving us confidence in the accurate representation of the status of the item as reflected in the RLF record status. The Implementation Oversight Team is working with other key contributors to outline the specific workflows for each step of the process. One agreement is that the default decision when duplication exists is to keep the copy at NRLF; the copy at SRLF may be needed for digitization or offered through the disposition database. Because of holdings and condition, in many cases the NRLF copies will be pulled so this is not an exclusive arrangement. Jesse Silva and Beth (UCB) are reviewing the initial lists of potential matches between the RLFs to help develop the process. Scanning from copies now at the RLFs is next to be worked out. Currently if a copy stored at an RLF needs to be digitized and UCB has a copy we are sending that to Google. This process needs to be adapted when we are sending from an RLF (different issues with barcodes, metadata, shipping arrangements, etc). Beth will be gathering campus contacts to confirm all campuses acknowledge and agree with the original proposal to have second copies removed from RLF holdings without individual title approval from each campus and without those copies getting shipped back to each campus; and to have both collection/policy and metadata/technical contacts from each participating campus. 	Action: Beth will ask SAG3 via email for technical contacts. (Done) Action: By early May Beth will create an update to share broadly with the UC Libraries.
25min 1:45 - 2:10	Major Agenda Item Building SAG 3's "Collection Building and Management" 6-month agenda	Emily	Open discussion/Round the table <ul style="list-style-type: none"> From your perspective, which collection building/management issues or opportunities would most benefit from a coordinated or cooperative approach? What are the highest priorities? (2 min each) <p>Not enough time for full discussion, but a few discussion points:</p> <ul style="list-style-type: none"> SAG3 has gotten through work plan, waiting for info from CoUL about assessment and planned revisions to advisory structure Might be useful to <ul style="list-style-type: none"> identify the strengths on each campus, collection wise share our thinking on priorities via email, then discuss Focus on collaboration, look at new formats, things like web archives Perspective from each campus will be important 	Action: Emily will send questions via email, SAG3 members will answer Will help clarify future agenda items
15min 2:10-2:25	Future Agenda Items Shared Print Portico Assessment UCD BibFlow Project (Carl Stahmer, April 8th) Merritt Update (invite Felicia Poe/Perry Willett?) WAS Transition Update (Invite Rosalie Lack) UCLDC Update (Invite Sherri Berger)	All	Thoughts on Future Agenda Items and Scheduling <ul style="list-style-type: none"> Heather offered to present on HathiTrust to SAG3 ahead of doing UC webinar Judy reported that Angela is willing to share information on UCLA's Intota collections analysis activities 	
5min 2:25 - 2:30	Wrap up and action steps	Note Taker		