

# 2013 0814 SAG3 Minutes (Published)

SAG 3 Meeting Agenda

August 14, 2013

1pm-2:30pm

Convener: Diane Bisom (UCR)

Note Taker: M. Hruska (UCSD)

Attending: Beth Dupuis (UCB), Myra Appel (UCD), Vicki Grahame (UCI), Emily Lin (UCM), Diane Bisom: Chair, (UCR), Martha Hruska: Coordinating Committee Rep (UCSD), Polina Ilieva (UCSF), Janet Martorana (UCSB), Marcia Barrett (UCSC), Heather Christenson (CDL), Angela Riggio (LAUC)

Not attending: L. Wolf (Portfolio Manager), J. Consales (UCLA)

1. Roll Call
2. Agenda Review: no additions
3. SAG3 Operations

Approval of July 31st Minutes: approved with typos getting corrected. Still question how these will be posted on the public website. See Leslie Wolf Aug. 1 message. Jane Lee (CDL) will offer training for the SAGs. **Action:** Diane will send minutes so far to Jane Lee for posting. Martha will fill in all attendees for previous meetings.

CLS Liaison – Jean McKenzie (UCB). Diane talked with Jean and invited her to Sept 6 meeting. How do we want to coordinate with her in that role? How much do we want to be involved in licensing issues? Can they charge project teams? Probably check that with us first. For present, share their agendas. In particular, need to consider the role of Bibliographer groups. **Action:** Diane will forward CLS agenda email from Jean.

UC Press eCIP update (Martha) Report should be ready for review and discussion at Aug. 28 meeting.

Communications – Question from Ellen Meltzer re distribution to Users Council and CLS: should notices come to SAG3 via Diane, as well? For example, what about communications on new resources (FBIS today). Agreement that we don't need to see announcements about new resources. If a different kind of issue, Ellen should send to Diane.

4. Planning for September 6th in person meeting (Heather, Martha, Judy, Emily)
  - Draft Agenda
  - Pre-meeting preparation
  - Logistics

Heather posted drafty draft on the wiki, following on the discussion from the working group last week.

How to make best use of the four hours? Working lunch? How much time for each item?

items 1 and 2, maybe half an hour.

Focus time on review the SAG3 master list, and maybe that of CLS, between now and then so that the meeting could focus on defining the priorities.

Start with the Active and Monitor items

Need more info on many of the items. Work on these before the meeting.

**Action:** Emily will work with Polina on how to put the spreadsheet up on the wiki. aiming at Wed or Thurs next week.

Organize list by original groups? What has been drafted so far is first cut. Some are just existing initiatives to be monitored.

**Action:** former SOPAG members to make sure references to reports and contacts are on our working spreadsheet. Add any supporting documents.

**Action:** identify anything that is urgent. e.g., Digitization Target initiative. identify items that are to be archived.

Agreement that the basic agenda outline will work, allow for more time on the portfolio review.

Logistics: Need info on directions, room number. Need to set up polycom for Polina to dial in.

5. CKGs (Common Knowledge Groups) and former ACGs (All Campus Groups) (Vicki, Martha)

The transition from the former ACGs is still in process. many are now having conferece calls to decide if they want to become a CKG. HOTS had such a discussion last week. Currently also ACIG, CAMCIG interested in forming CKG, so what would a HOTS CKG be? How would it interface with SAG3? CKG guidelines are on the public wiki.

**Action:** Vicki has added link to CKG Guidelines on the SAG 3 wiki.

**Action:** Diane will touch base with other SAG chairs. Martha will raise the CKG coordination question and communications with CC, especially re ILS issue. Make sure our minutes are getting posted publicly. Also for the SAG 3 members to be mindful about communicating on our own campuses.
6. Shared ILS Charge from CoUL and **SAG3 Action plan: CoUL Charge for Investigation Of Shared ILS/Resource Management System**

Following up on Heather's email re vendor meetings? Agreement that we are not ready for that as a UC group.

Marcia and Diane will work on Subgroup 1, Janet and Beth on Subgroup 2.

Diane waiting for feedback from CoUL on consultants and will forward another suggested name

Campus questions on ILS will go to ULs for distribution and response. SCP question on involvement.

**Action:** all to review background documentation that Vicki posted on the wiki..Diane will share the charge with the other SAG chairs.

Martha will raise the question with CC.

7. Action Item Review (from this meeting)

Martha will present on Digitization Targets item at Aug. 28 meeting. If need be, follow up at Sept. 6.

Next Meeting: August 28, 2013