



University of California
San Francisco

Karen A. Butter
University Librarian and
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November 15, 2006

Susan Hildreth
State Librarian of California
Library – Courts Building
P.O. Box 942837
Sacramento, CA 94237-0001

Dear Susan,

I am writing in my capacity as Chair of the University of California's Shared Library Facilities Board to respond to your letter of September 28, 2006 to UC Riverside University Librarian Ruth Jackson regarding disposition of the California State Library's newspaper master negative collection. The Board, appointed by the Provost of the University, is responsible for the development of policies, strategies, plans and general operating procedures for the effective and coordinated use of the Northern and Southern Regional Library Facilities, and any other library facilities that may be constructed for or converted to shared systemwide use by the University of California Libraries, and has replaced the separate boards that previously provided oversight for the two UC regional facilities.

We understand from your letter and information provided separately by University Librarian Jackson that the State Library wishes to make a permanent deposit in our Northern Regional Library Facility of 8,000-14,000 rolls of microfilm originally produced by the California Newspaper Project and owned by the State Library.

The Board has provided a preliminary approval of your request, subject only to negotiation of final details as to the size and form of the deposit, its treatment for storage and access, and the legal and financial details.

As you know, deposits to UC Shared Library Facilities by non-UC libraries are subject to University policies currently set out in the *Operating Principles* for the Northern Regional Library Facility available at <http://www.lib.berkeley.edu/NRLF/operating.html> (please note that this document will soon be replaced by a policy compendium applicable to all UC shared library facilities; the provisions of the new document will not materially affect CSL's existing or proposed deposits). These policies generally provide that fees will be assessed at a standard rate for (a) initial accessioning of the collection, (b) annual





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storage, and (c) remote borrowing. These fees assume the microfilms have catalog records. If not, there will be additional changes to create 'inventory records'. The applicable fee schedules will be provided by the NRLF staff as part of the planning process for the deposit. Current policy also provides that only the CSL may request the use of the materials they deposit (whether on their own behalf or to provide to others via ILL), save that materials with catalog records in the UC Melvyl catalog may be requested by and delivered to UC libraries consistent with UC's intercampus lending policies and programs. If the proposed CSL deposit is to be treated as a special collection, it will be stored separately in secure special collection space at NRLF and subject to the UC Libraries' policies respecting access to and use of special collections materials.

Please have your staff contact Northern Regional Library Facility Director Bernie Hurley at (510) 642-3773 or bernie@library.berkeley.edu to finalize arrangements for the deposit; Director Hurley will advise me if any issues arise that require further attention from the Board.

On behalf of the University and its libraries, I am pleased that we have the opportunity both to once again assist our colleagues at the State Library and to assist in preserving the invaluable legacy represented by the California Newspaper project.

Sincerely,

Karen Butter
University Librarian
Chair, UC Shared Library Facilities Board

cc: Shared Library Facilities Board
Professor Snyder
Director Hurley

