

**Direction & Oversight Committee (DOC)  
Meeting Agenda & Minutes**

September 6, 2019, 2:00 – 3:00 pm

**Attendees:** Felicia Poe, Chair (CDL), Beth Dupuis (UCB), Rice Majors (UCD), Alison Regan (UCI), Donald Barclay (UCM), Catherine Friedman (UCSD), Sarah Troy (UCSC), Michael Kim (UCSB), Beth Dupuis (UCB), Polina Ilieva (UCSF) Steve Mandeville-Gamble, CoUL (UCR), Josh Hutchinson, LAUC (UCI)

**Recorder:** Danielle Westbrook

**Regrets:** Ann Frenkel (UCR), Todd Grappone (UCLA)

**Guest(s):** Alison Wohlers, Shared Print Program Manager (CDL)

**Next meeting:** September 20, 2019 (2:00 – 3:00 pm)

Time	Lead	Notes, Decisions	Actions
10 min	DOC Chair	Housekeeping  Scheduled: 10/07/19 DOC in-person meeting in Oakland  Canceled: 10/04/19 DOC Zoom meeting  Member update: Alan Grosenheider, UCSB Deputy University Librarian, will fill-in on DOC for Michael Kim from 09/20/19 through Feb 2020.	
5 min	SMG	CoUL update:  The next CoUL meeting will be a face-to-face at UC Davis on 09/16-17.  On behalf of DOC, Poe will attend the 09/16-17 meeting and will provide the following updates: <ul style="list-style-type: none"> <li>• Digital Preservation Strategy WG phase two</li> <li>• Update on projects, member transitions (Friedman, Kim)</li> </ul>	
15 min 2:15 – 2:30	Alison Wohlers (Guest)	The UC Libraries <a href="#">Interim Shared Print Road Map</a>  Background: At the end of 2019 and beginning of 2020, the UC Libraries Shared Print Program will undertake a full refresh of its strategic plan and road map. For the present, this interim road map is intended to both guide the program through the next year and communicate to the UC Libraries community what is anticipated in the near future (before a full refresh of the shared print strategic plan can be completed).	

		<p>See also: <a href="#">Shared Print Strategy Team</a></p> <p>Wohlers provides quarterly updates to the Shared Content Leadership Group (SCLG). The Shared Print Strategy Team (SPST) currently has two members that also serve on SCLG, and so they act as liaisons. The interim road map has already been reviewed by SCLG.</p> <p>A member noted that Wohlers and the SPST might want to engage the IPEDS working group that is examining shared print statistics and assessment.</p> <p>Wohlers clarified that <a href="#">Rosemont</a> is a federation of shared print journal programs, of which WEST is a member. In addition to other activities, the Rosemont members are considering a collaborative analysis to better understand optimal copies and to align metadata guidelines and policies.</p> <p>DOC members noted that the committee is happy to sponsor a webinar for SPST communication and outreach, particularly around JACS.</p> <p><b>Decision:</b> On behalf of the Shared Print Strategy Team, Wohlers will provide quarterly updates at DOC meetings.</p> <p><i>Note: Sarah Troy is the DOC liaison to the Shared Print Strategy Team</i></p>	
10 min	CF	<p>The UC Libraries Materials Transportation RFP Project Team</p> <p><a href="#">The UC Libraries Materials Transportation RFP Project Team's charge has been revised</a> to reflect the RFP change implemented by UCOP (i.e. participating in the smaller RFP that is specific to courier services).</p> <p>With Catherine Friedman's pending departure, the Project Team has selected Jenny Lee of UCLA as team lead beginning October 1, 2019.</p> <p>A DOC member noted that the team should re-engage SPST, to confirm whether the JACS transportation assessment might align with this new RFP.</p> <p>Friedman and Poe recommend that the DOC liaison to this project team also serve as the liaison for the ILL courier shared service team.</p> <p><b>Decision:</b> DOC approves the revised UCL Materials Transportation RFP Project Team charge.</p> <p>DOC members discussed other upcoming work that might require a DOC liaison, including systemwide communications</p>	<p><b>Action:</b> Poe and the DOC steering committee will reach out to DOC member(s) about serving as the liaison to the Materials Transportation RFP Project Team and ILL courier shared service team.</p>

		and engagement and potentially further engagement around SILS.	
10 min	FP	<p><a href="#">DOC Support Member charge</a></p> <p><b>Decision:</b> DOC endorses the support member charge and confirms the nomination of Katie Ritchey (UCSC).</p>	<b>Action:</b> Troy and the steering committee will invite Ritchey to join DOC as the support member.
10 min	DB	<p>SILS update</p> <p>The SILS shared governance principles will be shared shortly with DOC and CoUL; once endorsed by CoUL, these principles will be made public.</p> <p>SILS cohort members remain engaged and eager to continue working on SILS.</p>	
5 min	FP	<p>Transformative Agreement Campus Liaisons</p> <p><a href="https://docs.google.com/document/d/1HuYuHRZET5bJe4wnDHdlQXofKb4Nij550jcNLSZad6w/edit?usp=sharing">https://docs.google.com/document/d/1HuYuHRZET5bJe4wnDHdlQXofKb4Nij550jcNLSZad6w/edit?usp=sharing</a></p> <p>At the request of the Transformative Agreements Implementation Group, DOC has identified local Transformative Agreement Campus Liaisons. Primary responsibilities include (1) internal communication to library colleagues to expand their knowledge and understanding of UC's transformative agreements, and (2) providing and/or facilitating direct support to local campus authors.</p>	<b>Action:</b> Poe will submit DOC's nominees to the Transformative Agreements Implementation Group.