

University of California Direction & Oversight Committee (DOC)

Agenda
January 21, 2020

Chair: Felicia Poe
Note Taker: Katie Ritchey

Zoom: <https://UCOP.zoom.us/my/feliciapoe>

Members in attendance:

Beth Dupuis (UCB)	Todd Grappone (UCLA)	Roger Smith (UCSD)	Felicia Poe (CDL)
Rice Majors (UCD)	Donald Barclay (UCM)	Ann Frenkel (UCR)	Joshua Hutchinson (UCI, LAUC)
	Sarah Troy (UCSC)	Micquel Little (UCSF)	Katie Ritchey (UCSC)
			Steve Mandeville-Gamble (UCR, CoUL)

Regrets: Alan Grosenheider (UCSB), Alison Regan (UCI)

Guest(s): N/A

Agenda Item	Time	Duration	Responsible	Documents	Notes
Housekeeping	2:00pm	5 min	DOC Chair		FFP will be out the majority of February. DB will assume role of chair in her stead.
CoUL Update Most recent meeting: 01/17/2020 Next meeting: 02/19-20/2020 F2F	2:10pm	10 min	Frenkel, Poe		AF and FP attended. No updates at this time.
Digital Preservation Strategy Working Group Phase 2 Status update Launched November 2019	2:15	15 min	Sarah Troy, DOC liaison Roger Smith, WG member	Charge: Phase Two Charge (November 2019) (includes membership list) For your interest: Phase One Report (April 2019)	Phase Two group started meeting in Nov 2019. Subgroups have been formed. An initial report will be drafted in February and a final report will be delivered in June.

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<p>SILS Governance Task Force (DOC members on SGTF include Barclay, Poe, Regan, Troy)</p> <p>For reference: SILS Phase 3 org structure (see p9 of 11)</p>		10 min	Poe Barclay Regan Troy	<p>SILS Phase 4 proposed governance model (v8) (rev 12/20/19)</p> <p>SILS Phase 4 proposed governance model definitions working (v2)</p>	<p>See email to DOC from Poe sent on 01/15/2020 that includes request from Christine Barone (UCLA) and Lena Zentall (CDL) in their roles as SILS project co-managers re staffing the SILS Phase 4 implementation project.</p>
<p>Resource Sharing White Paper (2019)</p> <p>CDL Discovery & Delivery team is seeing an increased focus on and interest in interlibrary loan and other resource sharing services across the UC Libraries. While changes to resource sharing user interfaces continue to be received through the ILL Ops group, as is operationally standard, the resource sharing experience of users has become topic of conversation with library leadership and other stakeholders.</p> <p>Is there an action that needs to be taken?</p>		5 min		<p>Decision Making Rubric for UC Libraries Projects (Jan 2017) [XLS]</p> <p>Decision Making Rubric for UC Libraries - Tips (Jan 2017) [PDF]</p> <p>“UC Resource Sharing: A Brief Overview 2019” -aka- “Resource Sharing White Paper 2019”</p>	<p>Sarah Houghton, CDL’s Discovery & Delivery Program Director, will join DOC on 02/04/2020 to discuss the white paper and strategize on formulating an approach to addressing requests for change by utilizing the Decision Making Rubric for UC Libraries Projects (Jan 2017)</p> <p>Action: All - Spend time with white paper and decision matrix. Put together list of questions.</p>
<p>UC Libraries Ask-A-Librarian staffing</p> <p>Collaborative Reference Project Team</p>		15 min	Regan Poe		<p>Current staff has asked to be removed from role at the end of June. Looking for ideas on how to move forward.</p>

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					Action: FP will gather relevant documents in doc in one place and share date for recommendations.
Updates and additions to UC Libraries website: https://libraries.universityofcalifornia.edu/	N/A	FYI	DOC Chair		Future meeting: Communications charge

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Current DOC Projects:

UC Libraries Collaborative Reference Project Team

DOC Liaison: Alison Regan, UCI

Status: Aug 2019 - Charge and membership finalized

Status: Communication of 12/04/19 from A. Avila indicates report may be finalized in January 2020

From: DOC-L <DOC-L@listserv.ucop.edu>

Sent: Tuesday, December 3, 2019 3:01 PM

To: DOC-L <DOC-L@listserv.ucop.edu>

Subject: [DOC] Fwd: Request for an Extension on the Collaborative Reference Project

Digital Preservation Strategy Working Group Phase 2

Charge: [Phase Two Charge \(November 2019\)](#) (includes membership list)

DOC Liaison: Sarah Troy, UCSC

Status: Launched November 2019

[Phase One Report \(April 2019\)](#)

Investigation of Resource Sharing Systems Project Team

Charge: [RSSI Charge 25March2019](#)

DOC Liaison: Ann Frenkel, UCR

Status: Underway; final report due August 2020

See: [RSSI Request for Extension 13Nov2019](#)

Revising the UC Guidelines for Efficient Archival Processing Project Team

DOC Liaison: Sarah Troy, UCSC

Status: Underway; group charged January 2019; final report due May 2020

See:

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From: <DOC-L@LISTSERV.UCOP.EDU> On Behalf Of Sarah Troy

Sent: Saturday, October 26, 2019 4:03 PM

To: DOC-L <DOC-L@listserv.ucop.edu>

Subject: [DOC] extension requests: DOC Project Team: UC Guidelines for Efficient Archival Processing

UCL Digital Reformatting Guideline Revision Project Team

DOC Liaison: Sarah Troy, UCSC

Status: Underway; due October 2019

UC Libraries Materials Transportation RFP Project Team

DOC Liaison: Catherine Friedman, UCSD

Status: Underway; end date unknown