

University of California Direction & Oversight Committee (DOC)

Agenda
February 4, 2020

Chair: Felicia Poe
Note Taker: Katie Ritchey

Zoom: <https://UCOP.zoom.us/my/feliciapoe>

Members in attendance:

Beth Dupuis (UCB)	Todd Grappone (UCLA)	Roger Smith (UCSD)	Felicia Poe (CDL)
Rice Majors (UCD)	Donald Barclay (UCM)	Ann Frenkel (UCR)	Joshua Hutchinson (UCI, LAUC)
Alison Regan (UCI)	Sarah Troy (UCSC)	Micquel Little (UCSF)	Katie Ritchey (UCSC)
	Alan Grosenheider (UCSB)		Steve Mandeville-Gamble (UCR, CoUL)

Regrets:

Guest(s): Sarah Houghton, CDL Discovery & Delivery Program Director

Agenda Item	Time	Duration	Responsible	Documents	Notes
Housekeeping	2:00pm	10 min	DOC Chair		FP out 02/04/20 – 03/06/20; DB will chair in her stead UCLA DOC rep: TG cycling off; Judy Consales will join. Beginning date TBD. Action: AR will look into a job description for the Digital Reference Coordinator position to share with AF.
CoUL Update (standing item) Most recent meeting: 01/17/2020 Next meeting: 02/19-20/2020 F2F	n/a	n/a	n/a		No CoUL meeting since last 01/21/20 DOC meeting.
Resource Sharing White Paper (2019)		40 min	Sarah Houghton	Decision Making Rubric for UC Libraries Projects (Jan 2017) [XLS]	Sarah Houghton, CDL’s Discovery & Delivery Program Director, joined DOC to discuss the white paper.

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<p>CDL Discovery & Delivery team is seeing an increased focus on and interest in interlibrary loan and other resource sharing services across the UC Libraries. While changes to resource sharing user interfaces continue to be received through the ILL Ops group, as is operationally standard, the resource sharing experience of users has become topic of conversation with library leadership and other stakeholders.</p>				<p>Decision Making Rubric for UC Libraries - Tips (Jan 2017) [PDF]</p> <p>Background: “UC Resource Sharing: A Brief Overview 2019” -aka- “Resource Sharing White Paper 2019”</p> <p>Recent and informative Resource Sharing CKG report: 2019 ILL Survey Analysis Report</p>	<p>ACTION: FP and ML will work with someone on SH’s team to draft a list of principles. Spot open for another DOC member, TBD.</p>
<p>Shared Print Strategy Team (SPST)</p> <p>See generally: https://cdlib.org/services/collections/sharedprint/models/shared-print-strategy-team/</p>		<p>N/A</p>	<p>FYI – Notice of preparation required for 03/03/2020 meeting</p>	<p>Sarah Troy, DOC liaison to SPST, distributed via email her draft notes of SPST 01/22/20 meeting.</p>	<p>Alison Wohlers, Manager, Shared Print Program, will join DOC’s 03/03/2020 meeting to discuss an emerging collaboration in shared print known as the Partnership for Shared Book Collections. In December, SCLG and SPST discussed and Alison now want to UC Libraries potential participation with DOC. Further information forthcoming.</p> <p>ACTION: All - Pre-reading for 3/3 meeting</p>

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<p>SILS Governance Task Force (DOC members on SGTF include Barclay, Poe, Regan, Troy)</p> <p>Update</p>		10 min	Barclay	<p>For reference: SILS Phase 3 org structure (see p9 of 11)</p> <p>SILS Phase 4 proposed governance model (v8) (rev 12/20/19)</p>	<p>Campus nominations for 1) Implementation Coordinators and 2) Project Manager Operation Leads were submitted by DOC members via Google form to SILS project managers. Deadline = 02/03/2020</p>
<p>Digital Preservation Strategy Working Group Phase 2</p> <p>DOC Liaison: Sarah Troy, UCSC Status: Launched November 2019</p>		5 min	Troy	<p>For comment: Digital Preservation Strategy Working Group: Intended Activities 01/24/2020</p> <p>For reference: Phase Two Charge (November 2019) (includes membership list)</p>	<p>DPSWG Phase 2 has submitted to DOC a report of intended activities (distributed to DOC by Sarah Troy via email on 01/24/2020)</p> <p>Sibyl Schaefer (Chair Phase Two, UCSD) will attend DOC on 03/17/2020</p>
<p>Updates and additions to UC Libraries website: https://libraries.universityofcalifornia.edu/</p>	N/A	FYI	DOC Chair		<p>December 13th and January 7th DOC minutes now posted.</p>

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Current DOC Projects:

UC Libraries Collaborative Reference Project Team

DOC Liaison: Alison Regan, UCI

Status: Aug 2019 - Charge and membership finalized

Status: Communication of 12/04/19 from A. Avila indicates report may be finalized in January 2020

From: DOC-L <DOC-L@listserv.ucop.edu>

Sent: Tuesday, December 3, 2019 3:01 PM

To: DOC-L <DOC-L@listserv.ucop.edu>

Subject: [DOC] Fwd: Request for an Extension on the Collaborative Reference Project

Digital Preservation Strategy Working Group Phase 2

Charge: [Phase Two Charge \(November 2019\)](#) (includes membership list)

DOC Liaison: Sarah Troy, UCSC

Status: Launched November 2019

[Phase One Report \(April 2019\)](#)

Investigation of Resource Sharing Systems Project Team

Charge: [RSSI Charge 25March2019](#)

DOC Liaison: Ann Frenkel, UCR

Status: Underway; final report due August 2020

See: [RSSI Request for Extension 13Nov2019](#)

Revising the UC Guidelines for Efficient Archival Processing Project Team

DOC Liaison: Sarah Troy, UCSC

Status: Underway; group charged January 2019; final report due May 2020

See:

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From: <DOC-L@LISTSERV.UCOP.EDU> On Behalf Of Sarah Troy

Sent: Saturday, October 26, 2019 4:03 PM

To: DOC-L <DOC-L@listserv.ucop.edu>

Subject: [DOC] extension requests: DOC Project Team: UC Guidelines for Efficient Archival Processing

UCL Digital Reformatting Guideline Revision Project Team

DOC Liaison: Sarah Troy, UCSC

Status: Underway; due October 2019

UC Libraries Materials Transportation RFP Project Team

DOC Liaison: Catherine Friedman, UCSD

Status: Underway; end date unknown