University of California Direction & Oversight Committee (DOC)

Agenda
May 12, 2020

Chair: Felicia Poe
Note Taker: Katie Ritchey

Zoom: https://UCOP.zoom.us/my/feliciapoe

Members in attendance:

Beth Dupuis (UCB)	Judy Consales (UCLA)	Roger Smith (UCSD)	Felicia Poe (CDL)
Rice Majors (UCD)	Donald Barclay (UCM)	Anne Frenkel (UCR)	Joshua Hutchinson (UCI, LAUC)
Alison Regan (UCI)	Sarah Troy (UCSC)	Micquel Little (UCSF)	Katie Ritchey (UCSC)
			Steve Mandeville-Gamble (UCR, CoUL)

Regrets: Alan Grosenheider (UCSB)

Agenda Item	Time	Duration	Responsible	Documents	Notes
Housekeeping Discuss: Reduction of meeting time from 1 hour to 50 min	1:00pm	10 min	DOC Chair		Will try to keep meetings to 50 minutes when possible.
SILS Handling potential workload beyond the SILS cohort		10 min	Barclay	**See 05/01/2020 email from Donald Barclay**	SILS WG has asked DOC members to share with their library staff guidelines for those who are not members of the established SILS cohort that may be asked to perform work for the SILS project. ==Action==: SMG will share with COUL
HathiTrust Program Steering Committee (PSC) – UC nominees UC_HT Leads group requests DOC support for slate of nominees to represent UC on the HathiTrust Program Steering Committee		10 min	Poe		HathiTrust has put out a call to the community for nominations for new members of the Program Steering Committee (PSC), a key leadership group for the organization. There are four (4) three-year terms opening up on the PSC as of July 2020. The UC-HT

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Response due to Kathryn Stine, who convenes the UC-HT Leads group and will be responsible for making nomination submissions. Nominations are due to Kathryn by noon 5/14.					Leads group has developed a slate of UC nominees and requests DOC expression of support for nominees. DOC approved the slate put forward. ==Action==: Felicia will forward the slate of nominees and brief bios of each person to Kathryn Stine for HathiTrust selection.
UCDLFx 2021 Planning – Location, dates, local support, naming, etc.		10 min			Planning to host this as a remote conference. Some guidance is needed from DOC about the direction we want this conference to take (i.e. new topics, presentations by DOC charged groups, conference name, UC wide projects, etc.) ==Action==: RM, JH, and RS will work together on recommendations for the conference.
DOC COVID-19 Strategic Discussion Group Next steps		10 min	Poe		CDL Projects: Some campuses haven't had the opportunity to discuss yet but there is general interest in these types of projects. OK to share broadly on campuses.
UC Libraries 24/7 chat reference service – transition from OCLC		10 min			All campuses have decided on their level of participation. Springshare has provided price quotes. The transition

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QuestionPoint to Springshare LibAnswers Determining transition date					will be led by A. Avila (UCI), E. McMunn-Tetangco (UCM), and campus coordinators. The transition is in progress with groups and coordinators are being trained. Official transition date has been postponed from May 28 to the week of June 15th-19th.
UC Guidelines for Efficient Archival Processing – Draft revision DOC approval of draft revisions requested by project team	FYI	5 min	Troy	Project charge UC Guidelines for Efficient Archival Processing – Draft revision	Draft revision of the UC Guidelines for Efficient Archival Processing is available and submitted to DOC for approval. DOC approved the revision to the guidelines. Guidelines have been published to eScholarship.
"UC Libraries – Service Status during COVID-19" service matrix	FYI	FYI			Reminder to update your campus entry on the service matrix
Updates and additions to UC Libraries website: https://libraries.universityofcalifornia.edu/	FYI	FYI			March 14 + 28, 2020 meeting minutes posted. See: https://libraries.universityofcalifornia.edu/doc/meetings

Current DOC Projects:

UC Libraries Collaborative Reference Project Team
Status: Aug 2019 - Charge and membership finalized

Status: Communication of 12/04/19 from A. Avila indicates report may be finalized in January 2020

 From: DOC-L <DOC-L@listserv.ucop.edu>

 Sent: Tuesday, December 3, 2019 3:01 PM

 To: DOC-L <DOC-L@listserv.ucop.edu>

 Subject: [DOC] Fwd: Request for an Extension on the Collaborative Reference Project

UC Libraries Collaborative Reference Project Team charge (07/12/19)

https://ucmerced.box.com/s/0pd970rfkfqc6ywy1gypizt2tu9vp67h

Digital Preservation Strategy Working Group Phase 2

Charge: Phase Two Charge (November 2019) (includes membership list)

DOC Liaison: Sarah Troy, UCSC

Status: Launched November 2019

Phase One Report (April 2019)

Investigation of Resource Sharing Systems Project Team

Charge: RSSI Charge 25March2019

DOC Liaison: Ann Frenkel, UCR

Status: Underway; final report due August 2020

See: RSSI Request for Extension 13Nov2019

Revising the UC Guidelines for Efficient Archival Processing Project Team

DOC Liaison: Sarah Troy, UCSC

Status: Complete as of May 2020

UCL Digital Reformatting Guideline Revision Project Team

DOC Liaison: Sarah Troy, UCSC

Status: Complete as of April 2020

UC Libraries Materials Transportation RFP Project Team
DOC Liaison: Beth Dupuis, UCB
Status: Underway; end date unknown
Charge (Rev. 09.16.19)