

University of California Direction & Oversight Committee (DOC)

Agenda
07/07/2020

Chair: Donald Barclay
Note Taker: Katie Ritchey

Zoom: <https://ucmerced.zoom.us/j/4346138649>

Members in attendance:

Beth Dupuis (UCB)	Judy Consales (UCLA)	Roger Smith (UCSD)	Felicia Poe (CDL)
Alan Grosenheider (UCSB)	Donald Barclay, Chair (UCM)	Kevin Comerford (UCR)	Joshua Hutchinson (UCI, LAUC)
Alison Regan (UCI)	Sarah Troy (UCSC)	Micquel Little (UCSF)	Katie Ritchey (UCSC)
			Elizabeth Cowell (UCSC, CoUL liaison)

Regrets: Rice Majors (UCD)

Guest:

Agenda Item	Time	Duration	Responsible	Documents	Notes
Housekeeping	1:00pm	5 min	DOC Chair		<p>Future agendas are available in box. Members can send items to DB or DOC-SC to be added.</p> <p>Welcome Elizabeth Cowell.</p> <p>Sybil Shaffer will be joining July 21 meeting to discuss Digital Strategy Working Group report. Please review report in advance – plan for it to take about 60-90 mins.</p>
<p>CoUL Update Recent meeting: June 2020 Next meeting: 07/13/2020</p>	1:05	10 min	Cowell, CoUL liaison		<p>Introductions</p> <p>Update about recent CoUL meeting.</p>

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<p>SILS Update Liaison to SILS Governance TF</p>	1:15	5	Grosenheider, Barclay, Poe, Troy		<p>Training for vanguard campuses is beginning. It will be repeated later in the year for the rest of the campuses.</p> <p>AG will be DOC liaison for the SILS Shared Governance Task Force.</p>
<p>Working Group for Systemwide Print Collection Management Strategy – Charge Charged by: CoUL Reporting to: DOC</p>	1:20	5 min	Poe	Group Charge	<p>In her role as DOC chair, Poe presented to CoUL on 06/15/20 on the charge, which had been accepted by DOC on 06/09/20. CoUL requested the following changes:</p> <ul style="list-style-type: none"> · Clarify the review process for reports and documents (DOC → CoUL) [doc review prior to passing to coul] · Add COLASCs and specify the faculty engagement plan as part of the mid-year deliverable (which will guide how that consultation happens) · Add ongoing DOC liaison to membership <p>Poe has conveyed the request for changes, as well as a request that a DOC liaison be appointed to the working group, to Alison Wohlers, Manager, Shared Print Strategy Team. Wohlers will update the charge accordingly.</p>

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					Action: If interested or want more information about being the group liaison, email DB. Need decision by 7/21
Reflections on a Year as Chair	1:25	10 min	Poe		Thank you to steering committee for their work this year. Looking forward to working with Elizabeth Cowell and continuing DOC's partnership with CoUL.
Themes for a New Year	1:35	10 min	Barclay		These are hard times but we can make good things come out of it. Starting to plan for a special DOC meeting (tentatively in August) to think about how to be the best DOC we can be. Would like to create a subcommittee to help create a list of ideas around this topic to bring back to the membership. Action: Let DB know if you're interested in participating.
"UC Libraries – Service Status during COVID-19" service matrix	FYI	FYI	DOC members		DOC members responsible for updating on regular basis
Updates and additions to UC Libraries website: https://libraries.universityofcalifornia.edu/	FYI	FYI			6/9/2020 meeting minutes recently posted. See: https://libraries.universityofcalifornia.edu/doc/meetings

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Current and Recently completed DOC Projects:

UC Libraries Collaborative Reference Project Team

Status: Aug 2019 - Charge and membership finalized

Status: Communication of 12/04/19 from A. Avila indicates report may be finalized in January 2020

UC Libraries Collaborative Reference Project Team charge (07/12/19)

<https://ucmerced.box.com/s/0pd970rfkfqc6ywy1gypizt2tu9vp67h>

Digital Preservation Strategy Working Group Phase 2

Charge: [Phase Two Charge \(November 2019\)](#) (includes membership list)

DOC Liaison: Sarah Troy, UCSC

Status: Launched November 2019; draft Phase 2 report forwarded to DOC June 2020

See also: [Phase One Report \(April 2019\)](#)

Investigation of Resource Sharing Systems Project Team

Charge: [RSSI Charge 25March2019](#)

DOC Liaison: Ann Frenkel, UCR

Status: Underway; final report due August 2020

See: [RSSI Request for Extension 13Nov2019](#)

UC Libraries Materials Transportation RFP Project Team

DOC Liaison: Beth Dupuis, UCB

Status: Underway; end date unknown

[Charge \(Rev. 09.16.19\)](#)

Revising the UC Guidelines for Efficient Archival Processing Project Team

DOC Liaison: Sarah Troy, UCSC

Status: Completed May 2020

UCL Digital Reformatting Guideline Revision Project Team

DOC Liaison: Sarah Troy, UCSC

Status: Completed April 2020