

University of California Direction & Oversight Committee (DOC)

Agenda
07/21/2020

Chair: Donald Barclay
Note Taker: Katie Ritchey

Zoom: <https://ucmerced.zoom.us/j/4346138649>

Members in attendance:

Beth Dupuis (UCB)	Judy Consales (UCLA)	Roger Smith (UCSD)	Felicia Poe (CDL)
Rice Majors (UCD)	Donald Barclay, Chair (UCM)	Kevin Comerford (UCR)	Joshua Hutchinson (UCI, LAUC)
Alison Regan (UCI)	Sarah Troy (UCSC)	Micquel Little (UCSF)	Katie Ritchey (UCSC)
		Alan Grosenheider (UCSB)	Elizabeth Cowell (UCSC, CoUL liaison)

Regrets:

Guest:

Agenda Item	Time	Duration	Responsible	Documents	Notes
Housekeeping	1:00PM	5 min	DOC Chair		AG will serve as liaison to SILS Governance Task Force. RM will serve as liaison to the Working Group for Systemwide Print Collection Management Strategy
CoUL Update	1:05PM	5 min	Cowell, CoUL liaison		CoUL will be having a discussion in September about Shared Services in the time of SILS. CoUL is looking for DOC to share ideas and opportunities to help frame their discussion. ACTION: DB will share a draft document for DOC members to add to.
Recommendation from UC Materials Transportation RFP group	1:10	10 min	Beth Dupuis	https://ucmerced.box.com/s/dn9gboj8ecyiwvvlxubigjf33g2vi24y	Team met with Golden State (GLS-selected by UCOP during their RFP) to discuss changing our courier service. Due to the weight of books and number of locations, it would be

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					<p>more expensive to switch from our current courier. For now, team does not recommend changing the courier service. DOC supports this recommendation.</p> <p>The RFP team officially submits their report and conclude their work.</p> <p>ACTION: DB will work with BD to thank team for their service.</p>
DPSWG Phase 2 Report	1:20	30 min	Sarah Troy Sibyl Schaefer		<p>Phase one report has been shared and is available on UC libraries website.</p> <p>Would like to create a Systemwide Digital Preservation Group. Would like to move to a standing group as opposed to a project team. Would like DOC's input on where this would fit in the organizational structure. DOC feedback will be incorporated, and then report will be taken to CoUL for discussion.</p> <p>ACTION: Deadline for feedback: Tuesday July 28th – send to ST and/or Sibyl</p>
SILS Update	FYI	FYI			<p>Shared via email due to time restrictions. Please see DB's email "SILS Updates for DOC"</p>

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“UC Libraries – Service Status during COVID-19” service matrix	FYI	FYI	DOC members		DOC members responsible for updating on regular basis
Updates and additions to UC Libraries website: https://libraries.universityofcalifornia.edu/	FYI	FYI			07/07/2020 meeting minutes recently posted. See: https://libraries.universityofcalifornia.edu/doc/meetings

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Current and Recently completed DOC Projects:

UC Libraries Collaborative Reference Project Team

Status: Aug 2019 - Charge and membership finalized

Status: Communication of 12/04/19 from A. Avila indicates report may be finalized in January 2020

UC Libraries Collaborative Reference Project Team charge (07/12/19)

<https://ucmerced.box.com/s/0pd970rfkfc6ywy1gypizt2tu9vp67h>

Digital Preservation Strategy Working Group Phase 2

Charge: [Phase Two Charge \(November 2019\)](#) (includes membership list)

DOC Liaison: Sarah Troy, UCSC

Status: Launched November 2019; draft Phase 2 report forwarded to DOC June 2020

See also: [Phase One Report \(April 2019\)](#)

Investigation of Resource Sharing Systems Project Team

Charge: [RSSI Charge 25March2019](#)

DOC Liaison: Ann Frenkel, UCR

Status: Underway; final report due August 2020

See: [RSSI Request for Extension 13Nov2019](#)

UC Libraries Materials Transportation RFP Project Team

DOC Liaison: Beth Dupuis, UCB

Status: Underway; end date unknown

[Charge \(Rev. 09.16.19\)](#)

Revising the UC Guidelines for Efficient Archival Processing Project Team

DOC Liaison: Sarah Troy, UCSC

Status: Completed May 2020

UCL Digital Reformatting Guideline Revision Project Team

DOC Liaison: Sarah Troy, UCSC

Status: Completed April 2020