

**Direction & Oversight Committee (DOC)
Meeting Agenda & Minutes**

August 10, 2018, 2:00 – 3:00 pm

Attendees: Sarah Troy (Chair, UCSC) Ann Frenkel (UCR), Beth Dupuis (UCB), Felicia Poe (CDL), Rice Majors (UCD), Josh Hutchinson (LAUC-UCI), Alison Regan (UCI), Donald Barclay (UCM), Todd Grappone (UCLA), Catherine Friedman (UCSD), Stephen Kiyoi (UCSF), Michael Kim (UCSB)

Recorder: Danielle Westbrook

Regrets: Steven Mandeville-Gamble (CoUL-UCR)

Guest(s): N/A

Zoom: <https://ucsc.zoom.us/j/143724272>

Next meeting: September 14, 2018 (2:00 – 3:00 pm)

Time	Lead	Notes, Decisions	Actions
5 min	ST	<p>DOC Housekeeping</p> <p>The draft agenda for the Oct. 18 in-person meeting is in Box for DOC members to add to/revise.</p> <p>Rachael Samberg has agreed to join DOC at the Sept. 28th meeting. She'll present the Pathways to OA report (30 minutes for the presentation, 30 minutes for Q&A).</p> <p>Ivy Anderson has been invited to join DOC for an upcoming meeting to discuss major negotiations.</p>	<p>Action: Troy will circulate a doodle poll to determine the preferred location for the Oct. 18 in-person DOC meeting.</p>
-- min	--	<p>CoUL update</p> <p>CoUL does not meet in August.</p>	
5 min	DB	<p>SILS update</p> <p>Each expertise group will now have a liaison from the SILS working group. The liaison will ensure each group has a direct connection to</p>	

		<p>the working group, will help keep the group on time, and will act as a resource.</p> <p>Confluence and Jira will be used for project management and team communication.</p> <p>Some DOC members expressed concern about SILS project communication, both for expertise group members and the general UC library population. Working group members in attendance acknowledged that in advance of the phase 3 kickoff (which is Sept.), the SILS-News-Listserv has been quiet. Moving forward, there will be a communication plan that includes at least monthly updates to the news listserv. The working group liaisons will reach out to their expertise groups soon (in August).</p> <p>DOC members are interested in how they, as a committee, can better assist the SILS project.</p>	
5 min	FP	<p>Digital Preservation Strategy Working Group</p> <p>Majors is the DOC liaison to the Digital Preservation Strategy Working Group.</p> <p>Poe and Grappone have both volunteered to serve on the working group as a DOC rep. As the liaison, Rice brings collections expertise; Poe would bring systemwide expertise and Grappone IT expertise. Several DOC members noted that Majors, Poe, and Grappone have complimentary skills.</p>	<p>Action: Troy will work with Majors, Poe, and Grappone to determine whether they'll recommend that DOC identify one DOC working group member (Poe or Grappone) or two (Poe and Grappone).</p> <p>Action: Troy will circulate Erik Mitchell's notes around how he, as the CoUL liaison, might participate on the working group.</p>
5 min	BD	<p>UC Linked Data Project Team</p> <p>Decision: The response is ready to send to the project team.</p>	<p>Action: Dupuis will follow-up with the UC linked data project team and will convey DOC's response.</p>
10 min	TG	<p>Shared Fedora Working Group final report</p> <p>A DOC member noted that establishing a fedora/samvera Common Knowledge Group (CKG) will more formally establish a community of practice for community conversations. Collaborative work between</p>	<p>Action: The DOC steering committee and Grappone will determine how DOC should respond.</p>

		<p>campuses will happen outside of the CKG (and will happen even if the CKG wasn't established).</p> <p>One DOC member noted that this topic is no longer in the systemwide plans and priorities. If DOC decides to recommend that this become a priority for a future year, the system would have time to prepare and structure the necessary investment.</p> <p>Decision: DOC will accept the working group's report. DOC will respond, ask clarifying questions (if any), and make recommendations in response.</p>	
5 min	TG, CF, et al	<p>UCDLFx future plans</p> <p>Handle via email (ran out of time in the meeting).</p>	
15 min	ST	<p>DOC Plans & Priorities</p> <p>Handle via email (ran out of time in the meeting).</p>	