<table>
<tr><td colspan="2">

Direction & Oversight Committee (DOC)

Meeting Agenda & Minutes

</td></tr>
</table>

January 11, 2019, 2:00 – 3:00 pm

Attendees: Sarah Troy (Chair, UCSC) Ann Frenkel (UCR), Beth Dupuis (UCB), Felicia Poe (CDL), Rice Majors (UCD), Josh Hutchinson (LAUC-UCI), Donald Barclay (UCM), Todd Grappone (UCLA), Catherine Friedman (UCSD), Stephen Kiyoi (UCSF), Michael Kim (UCSB), Alison Regan (UCI)

Recorder: Danielle Westbrook

Regrets: Steven Mandeville-Gamble (CoUL-UCR)

Guest(s): Antionette Avila (UCI, Ask a Librarian Service Manager), Frank Gravier (UCSC), Ken Furuta (UCR), Elizabeth McMunn-Tetangco (UCM)

Time	Lead	Notes, Decisions	Actions
5 min	ST	**DOC Housekeeping** The UCL Digital Reformatting Guideline Revision Project Team has been charged. DOC members should expect to see their suggested revisions by June 2019. At the Feb. 8th DOC meeting, members should come prepared to review the Linked Data Project Team report recommendations with a completed decision rubric.	
40	CF	**Ask a Librarian Service Assessment Project Team** (charge and report) DOC thanks the Ask a Librarian Service Assessment Project Team for their hard work and dedication. DOC members noted that the next phase of assessment should look further into: the financial data, cost calculation, current and potential staffing models, the kinds of chat questions asked/answered, and the services provided (through chat as well as related activities, including in-person reference). A member also noted that the next phase should include a	**Action**: Friedman and the DOC steering committee will discuss next steps, re: the report recommendations, in advance of the Jan. 18 DOC meeting. **Action:** DOC members will send additional questions and comments (if any) about the Ask a Librarian Service

		literature review. A DOC member reflected, and others agreed, that the timeline for the next phase should likely be less than six months. **Decision:** DOC will hold an ad hoc meeting on Jan. 18 to further discuss the Ask a Librarian Service Assessment Project Team report.	Assessment Project Team report to Friedman.
10 min	RM	LibreTexts UCD is a partner on the LibreText pilot. DOC will have a brief discussion about metadata and cataloging for LibreText items. **Decision:** DOC will hold the LibreText pilot item for the Jan. 25th meeting.	
5 min	DB	SILS - Nominees for SILS Cost Sharing Task Force DOC has been asked to nominate 1-2 individuals for the SILS Cost Sharing Task Force, charged to develop campus cost sharing models for the SILS. Rice Majors (UCD) will act as liaison between the task force and DOC. The TF will begin its work the week of 01/14/19. **Decision:** Barclay will handle roster nominations for the SILS Cost Sharing Task Force via the DOC listserv.	