

University of California Direction & Oversight Committee (DOC)

Agenda
03/02/2021

Chair: Donald Barclay
Note Taker: Katie Ritchey

Zoom: <https://ucmerced.zoom.us/j/4346138649>

Members in attendance:

Salwa Ismail (UCB)	Judy Consales (UCLA)	Roger Smith (UCSD)	Felicia Poe (CDL)
Bill Garrity (UCD)	Donald Barclay, Chair (UCM)	Kevin Comerford (UCR)	Cynthia Johnson (UCI, LAUC)
John Renaud (UCI)	Sarah Troy (UCSC)	Alan Grosenheider (UCSB)	Katie Ritchey (UCSC)
			Elizabeth Cowell (UCSC, CoUL liaison)
			cc: Monika Jung (USCS UL Admin. Asst.)

Regrets: Micquel Little (UCSF)

Guest: Rice Majors (UCD), Alison Wohlers, Jim Dooley

Agenda Item	Time	Duration	Responsible	Documents	Notes
Housekeeping	1:00pm	5 min	DOC Chair	Document for DOC Plus	<p>Service matrix has been updated with columns for next fall.</p> <p>Next DOC Plus meeting is scheduled for March 23rd. Please share the document for the meeting with attendees in advance.</p> <p>DOC is looking for the next DOC Vice Chair for next year. Micquel Little will serve as DOC Chair.</p>
CoUL Update Recent meeting: 02/19, 24-25/2021 Next meeting: 03/18/2021	1:05	15 min	CoUL liaison & DOC Steering	DOC-SC–CoUL Discussion Document	Most recent CoUL meeting was spread over 3 days. DOC-SC was invited for a portion of one day. They discussed DOC’s charge and evolving

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					<p>role. DOC will be creating a document of DOC's principles.</p>
<p>Print Retention Schema - Systemwide Print Collection Management Strategy Working Group (SPCMS)</p>	<p>1:20</p>	<p>20 Min</p>	<p>Alison Wohlers, Jim Dooley, Rice Majors</p>	<p>SPCMS WG Charge SPCMS WG Plan SCLG & SPST Letters & Commentary SPCMS WG Community Engagement Plan</p>	<p>DOC has endorsed the SPCMS Part 1 Report and Recommendations. Action: DB will reach out to CoUL Steering to see if they would prefer the Part 1 report independently or with the Part 2 report.</p> <p>The Draft of the Part 2 Report is ready for review. SPCMS would like DOC's input on the draft.</p> <p>Draft engagement plan on how to work with and communicate with stakeholders is ready for review. DOC provided some feedback on the plan.</p> <p>Action: DOC members can send comments and feedback on the Part 2 Report and engagement plan to Alison Wohlers and Jim Dooley. DOC will continue to discuss this at the next DOC meeting.</p>
<p>Campus Update (Rotating) UCSF</p>	<p>1:40</p>	<p>5 min</p>	<p>Micquel Little</p>		<p>UCSF Library spaces continue to only be accessible to students for quiet study space and reliable internet access. We are at 25% occupancy and prioritize students who are already onsite for essential education activities.</p> <p>All services continue to be provided remotely except for curbside pickup</p>

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					<p>for our physical items, Makers Lab 3D prints, and education technology equipment for "remote instructor kits" for faculty. These are provided by a small cohort of essential employees working on-site. We also have a small number of staff doing digitization, necessary processing, facilities, and collection maintenance.</p> <p>We are currently reviewing our re-opening plan for the fall.</p>
<p>DOC Liaison Report (Rotating) Chat Reference</p>	<p>1:45</p>	<p>5 Min</p>	<p>Kevin Comerford</p>		<p>Chat Reference group oversaw the transition of chat services from Question-point to LibAnswers last June. 9 campuses transitioned as a cooperative (5 had shared license, 4 had individual systems, 1 campus did not participate). Transition went well without any major issues.</p> <p>One issue that has arisen since implementation is a lack of granularity in permission levels, which does not allow a lot of local control in the shared license environment. One campus has moved from the shared license to individual license. Springshare has been given this feedback and is working to improve the system but there is no ETA.</p>

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					<p>The team would like to propose bringing regular statistic reports to DOC. Action: KC will post proposed report topics into slack. Action: DOC members will provide feedback on what statistics would be useful.</p>
<p>“UC Libraries – Service Status during COVID-19” service matrix</p>	FYI	FYI	DOC members	Service Matrix	DOC members responsible for updating on regular basis
<p>Updates and additions to UC Libraries website: https://libraries.universityofcalifornia.edu/</p>	FYI	FYI			<p>01/19/2021 and 02/02/2021 meeting minutes recently posted. See: https://libraries.universityofcalifornia.edu/doc/meetings</p>

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Campus Update Rotation

Date	Campus
10/27/2020	UCB
11/10/2020	UCD
11/24/2020	UCI
12/08/2020	UCM
01/19/2021	UCLA
02/02/2021	UCR
02/16/2021	UCSD
03/02/2021	UCSF
03/16/2021	UCSB
04/6/2021	UCSC
04/20/2021	CDL
05/04/2021	UCB
05/18/2021	UCD
06/01/2021	UCI
06/15/2021	UCLA

Liaison Update Rotation

Date	Liaison	Group
10/27/2020	Troy	Digital Preservation Strategy Working Group
11/10/2020	Smith	UC Forum
11/24/2020	Majors	Working Group for Systemwide Print Collection Management
12/08/2020	Renaud	Shared Content Leadership Group
01/19/2021	Troy	Digital Preservation Working Group
02/02/2021		No Report
02/16/2021		No Report
03/02/2021	Comerford	Chat Reference
03/16/2021		
04/6/2021		
04/20/2021		
05/04/2021		

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05/18/2021		
06/01/2021		
06/15/2021		

Current and Recently Completed DOC Projects:

UC Libraries Forum 2020-2021

Status: Draft Charge for Conference Committee accepted by DOC August 4, 2020

DOC Liaison: Bill Garrity, Roger Smith

Working Group for Systemwide Print Collection Management

Status: Charge accepted by DOC on 06/09/20.

DOC Liaison: Alan Grosenheider

Charge: [Team Charge](#) (June 2020)

UC Libraries Collaborative Reference Project Team

Status: Aug 2019 - Charge and membership finalized

Status: Communication of 12/04/19 from A. Avila indicates report may be finalized in January 2020

See: [Team Charge \(7/12/19\)](#)

Digital Preservation Strategy Working Group Phase 2.5

Charge: [Phase 2.5 Charge](#) (includes membership list)

DOC Liaison: Sarah Troy, UCSC

See also: [Phase One Report \(April 2019\)](#)

See also: [Phase Two Report \(August 2020\)](#)

Federal Documents Archive Project

Charge: [Team Charge \(December 2013\)](#)

DOC Liaison: Salwa Ismail

Status: Revised Strategy Recommendation submitted to DOC (November 2019)

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SILS Systemwide Communication Charge

DOC and CoUL agreed that this should wait until after SILS go-live. People are too busy and we are learning lessons about communications from the SILS. DOC should take this up post-go live—August 2021 or thereafter.