University of California Direction & Oversight Committee (DOC)

Agenda   Chair: Donald Barclay
04/06/2021   Note Taker: Katie Ritchey

Zoom: https://ucmerced.zoom.us/j/4346138649

Members in attendance:

Salwa Ismail (UCB)	Judy Consales (UCLA)		Felicia Poe (CDL)
Bill Garrity (UCD)	Donald Barclay, Chair (UCM)	Kevin Comerford (UCR)	Cynthia Johnson (UCI, LAUC)
John Renaud (UCI)	Sarah Troy (UCSC)	Micquel Little (UCSF)	Katie Ritchey (UCSC)
		Alan Grosenheider (UCSB)	Elizabeth Cowell (UCSC, CoUL liaison)
			cc: Monika Jung (USCS UL Admin. Asst.)

Regrets: Roger Smith (UCSD)

Guest:

Agenda Item	Time	Duration	Responsible	Documents	Notes
Housekeeping	1:00pm	5 min	DOC Chair		
CoUL Update Recent meeting: 03/18/2021 Next meeting: 04/23/2021	1:05	5	CoUL liaison		Last meeting was on March 18th, just after Elsevier announcement. Heard from ETAS liaison group.
SILS Organizational Structure: Roles and Responsibilities	1:10	25	Alan Grosenheider	SILS Structure: Roles and Responsibilities Document	DOC to approve in time for April 16, 2021 SILS Governance Task Force meeting. Discussed organizational structure; especially as related to decision making authority and DOC's role. Action: DOC Members should keep adding their comments directly to the document by COB April 14th.

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SILS CDI OA Item/Shared Services	1:35	5	Micquel Little	[PSELG Decision Page](#) [PSELG One-Page Summary](#)	ML will share overview over email.
Campus Update (Rotating) UC Santa Cruz	1:40	5 min	Sarah Troy		UCSC library closed on March 18, 2020. Created set of guiding principles to help with decision making. Have been using a 'digital first' strategy. In August 2020, UCSC began a purchase and ship program for faculty and grad students when items were not available as an ebook or on ETAS. As of March 10th, they have purchased and shipped 113 items for 57 people. Have been careful not to start services that could not be continued post pandemic (such as document delivery). There are about 15 staff who come into the building regularly – usually only once or twice a week and not full days. UCSC has been staffing a local chat service since last spring, which is being staffed by public service staff. Days and times are being adjusted based on usage data. Also began doing research consultations via zoom. Both these services may

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					continue after reopening in some capacity. Working on easing back into on site work and what that will look like. Recently opened student only study space at S&E library. Students have to show a "badge" that indicate they've completed mandatory campus covid testing. By reservation only.
DOC Liaison Report (Rotating) Fed Doc Archives Project	1:45	5 Min	Salwa Ismail		Will report at next meeting
"UC Libraries – Service Status during COVID-19" service matrix	FYI	FYI	DOC members	Service Matrix	DOC members responsible for updating on regular basis
Updates and additions to UC Libraries website: https://libraries.universityofcalifornia.edu/	FYI	FYI			03/16/2021 meeting minutes recently posted. See: https://libraries.universityofcalifornia.edu/doc/meetings

Campus Update Rotation

Date	Campus
10/27/2020	UCB
11/10/2020	UCD
11/24/2020	UCI
12/08/2020	UCM
01/19/2021	UCLA
02/02/2021	UCR
02/16/2021	UCSD
03/02/2021	UCSF
03/16/2021	UCSB
04/6/2021	UCSC
04/20/2021	CDL
05/04/2021	UCB
05/18/2021	UCD
06/01/2021	UCI
06/15/2021	UCLA

Liaison Update Rotation

Date	Liaison	Group
10/27/2020	Troy	Digital Preservation Strategy Working Group
11/10/2020	Smith	UC Forum
11/24/2020	Majors	Working Group for Systemwide Print Collection Management
12/08/2020	Renaud	Shared Content Leadership Group
01/19/2021	Troy	Digital Preservation Working Group
02/02/2021		No Report
02/16/2021		No Report
03/02/2021	Comerford	Chat Reference
03/16/2021	Ismail	ILL Courier Shared Services Teams
04/6/2021	Ismail	Fed Doc Archives
04/20/2021		
05/04/2021		

05/18/2021		
06/01/2021		
06/15/2021		

Current and Recently Completed DOC Projects:
DOC Liaison Assignments

UC Libraries Forum 2020-2021
Status: Draft Charge for Conference Committee accepted by DOC August 4, 2020
DOC Liaison: Bill Garrity, Roger Smith

Working Group for Systemwide Print Collection Management
Status: Part 1 Report and Recommendations approved by DOC Feb 2021
Charge: Team Charge (June 2020)
DOC Liaison: Alan Grosenheider
Shared Print Strategy Team DOC Liaison: Salwa Ismail

UC Libraries Collaborative Reference Project Team
Status: Aug 2019 - Charge and membership finalized
Status: Communication of 12/04/19 from A. Avila indicates report may be finalized in January 2020
See: Team Charge (7/12/19)

Digital Preservation Strategy Working Group Phase 2.5
Charge: Phase 2.5 Charge (includes membership list)
DOC Liaison: Sarah Troy
Status: Completed March 2021
See also: Phase One Report (April 2019)
See also: Phase Two Report (August 2020)
See also: Phase 2.5 Report (February 2021)

Federal Documents Archive Project
Charge: Team Charge (December 2013)
DOC Liaison: Salwa Ismail

Status: Revised Strategy Recommendation submitted to DOC (November 2019)

SILS Systemwide Communication Charge
DOC and CoUL agreed that this should wait until after SILS go-live. People are too busy and we are learning lessons about communications from the SILS. DOC should take this up post-go live–August 2021 or thereafter.