

University of California Direction & Oversight Committee (DOC)

Agenda
02/02/2021

Chair: Donald Barclay
Note Taker: Katie Ritchey

Zoom: <https://ucmerced.zoom.us/j/4346138649>

Members in attendance:

Salwa Ismail (UCB)	Judy Consales (UCLA)	Roger Smith (UCSD)	Felicia Poe (CDL)
	Donald Barclay, Chair (UCM)	Kevin Comerford (UCR)	Cynthia Johnson (UCI, LAUC)
John Renaud (UCI)	Sarah Troy (UCSC)	Micquel Little (UCSF)	Katie Ritchey (UCSC)
			Elizabeth Cowell (UCSC, CoUL liaison)
			cc: Monika Jung (USCS UL Admin. Asst.)

Regrets: Bill Garrity (UCD), Alan Grosenheider (UCSB)

Guest: Rice Majors (UCD), Alison Wohlers, Jim Dooley

Agenda Item	Time	Duration	Responsible	Documents	Notes
Housekeeping	1:00pm	5 min	DOC Chair		DOC SC updated DOC roster with term end dates. Some information is missing, please take a look and update. Have had two meetings of the CoUL/DOC joint steering committee. Seems to be a useful process.
CoUL Update Recent meeting: 01/29/2021 Next meeting: 02/19, 24, 25/2021	1:05	5 min	CoUL liaison		Feb CoUL meeting is three half days. DOC has an hour to present. CoUL is still discussing agenda. CoUL Met last Friday. SILS officially has a name: UC Library Search

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Two Shared Print Deliverables Working Group for Systemwide Print Collection Management Strategy– via SCLG.	1:10	20 min	Rice Majors, Alison Wohlers, Jim Dooley	Systemwide Print Collection Management Strategy (SPCMS) Working Group Part 1 report and recommendations SCLG Support and Comments	For approval: the SPCMS Part 1 Report/Recommendations and the Community Engagement Plan. Requested Action: To endorse with or without comment. Would like a week to consult with campuses. Will discuss at next DOC meeting (2/16). Guests will attend another meeting in mid-March to discuss mid-charge report including two other deliverables.
Thank You and Adieu to Rice Majors	1:30	5 min	All		Thank you Rice for your hard work over the last three years!
Campus Update (Rotating)	1:35	5 min	Kevin Comerford (UCR)		UCR implemented curbside delivery service last June. It’s been relatively popular (about 3400 total requests, 1700 non HathiTrust requests, 717 individual patrons) Started using a reporting form so that people can report if the HathiTrust version is not usable for some reason (blurry pages, missing pages, etc.). UCR will scan the pages for valid complaints and submit newly scanned pages to HathiTrust. This has been relatively low (20-30 requests).

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					<p>Occupancy counting system is now live. Public areas are still closed.</p> <p>Reoriented internal workflows to work with remote work strategies.</p> <p>IT Team working to support remote workers.</p> <p>Developed a series of regular meet ups for library staff (town hall, short programs, etc).</p> <p>Digital scholarship program implemented. Many students are asking for software skills training they aren't getting in the classroom. Got a license for virtual classroom and teaching workshops for using specialized software.</p> <p>Collecting experiences of campus members with COVID and how they're dealing with this situation. This will be formally entered into Special Collections and will later be available online.</p>
DOC Liaison Report (Rotating) Chat Reference Service	1:40	5 Min	Kevin Comerford (UCR)		Moved to 2/16
"UC Libraries – Service Status during COVID-19" service matrix	FYI	FYI	DOC members	Service Matrix	DOC members responsible for updating on regular basis

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Updates and additions to UC Libraries website: https://libraries.universityofcalifornia.edu/	FYI	FYI			MM/DD/YYYY meeting minutes recently posted. See: https://libraries.universityofcalifornia.edu/doc/meetings

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Campus Update Rotation

Date	Campus
10/27/2020	UCB
11/10/2020	UCD
11/24/2020	UCI
12/08/2020	UCM
01/19/2021	UCLA
02/02/2021	UCR
02/16/2021	UCSD
03/02/2021	UCSF
03/16/2021	UCSB
03/30/2021	UCSC
04/13.2021	CDL
04/27/2021	UCB
05/11/2021	UCD
05/25/2021	UCI
06/05/2021	UCLA
06/22/2021	UCM

Liaison Update Rotation

Date	Liaison	Group
10/27/2020	Troy	Digital Preservation Strategy Working Group
11/10/2020	Smith	UC Forum
11/24/2020	Majors	Working Group for Systemwide Print Collection Management
12/08/2020	Renaud	Shared Content Leadership Group
01/19/2021	Troy	Digital Preservation Working Group
02/02/2021	Comerford	Chat Reference
02/16/2021		
03/02/2021		
03/16/2021		
03/30/2021		
04/13.2021		

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04/27/2021		
05/11/2021		
05/25/2021		
06/05/2021		
06/22/2021		

Current and Recently Completed DOC Projects:

[DOC Liaison Assignments](#)

UC Libraries Forum 2020-2021

Status: Draft Charge for Conference Committee accepted by DOC August 4, 2020

DOC Liaison: Rice Majors, Roger Smith

Working Group for Systemwide Print Collection Management

Status: Charge accepted by DOC on 06/09/20.

DOC Liaison: Rice Majors

UC Libraries Collaborative Reference Project Team

Status: Aug 2019 - Charge and membership finalized

Status: Communication of 12/04/19 from A. Avila indicates report may be finalized in January 2020

See: [Team Charge \(7/12/19\)](#)

Digital Preservation Strategy Working Group Phase 2.5

Charge: [Phase 2.5 Charge](#) (includes membership list)

DOC Liaison: Sarah Troy, UCSC

Status: Launched September 2020

See also: [Phase One Report \(April 2019\)](#)

See also: [Phase Two Report \(August 2020\)](#)

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Investigation of Resource Sharing Systems Project Team

Charge: [RSSI Charge 25March2019](#)

DOC Liaison: Ann Frenkel, UCR

Status: Final report submitted to DOC and COUL August 2020.

See: [RSSI Request for Extension 13Nov2019](#)

Federal Documents Archive Project

Charge: [Team Charge \(December 2013\)](#)

DOC Liaison: Salwa Ismail

Status: Revised Strategy Recommendation submitted to DOC (November 2019)

SILS Systemwide Communication Charge

DOC and CoUL agreed that this should wait until after SILS go-live. People are too busy and we are learning lessons about communications from the SILS. DOC should take this up post-go live—August 2021 or thereafter.