

University of California Direction & Oversight Committee (DOC)

Agenda
04/20/2021

Chair: Donald Barclay
Note Taker: Katie Ritchey

Zoom: <https://ucmerced.zoom.us/j/4346138649>

Members in attendance:

Salwa Ismail (UCB)	Judy Consales (UCLA)	Roger Smith (UCSD)	Felicia Poe (CDL)
Bill Garrity (UCD)	Donald Barclay, Chair (UCM)	Kevin Comerford (UCR)	Cynthia Johnson (UCI, LAUC)
John Renaud (UCI)		Micquel Little (UCSF)	Katie Ritchey (UCSC)
		Alan Grosenheider (UCSB)	Elizabeth Cowell (UCSC, CoUL liaison)
			cc: Monika Jung (USCS UL Admin. Asst.)

Regrets: Sarah Troy

Guest:

Agenda Item	Time	Duration	Responsible	Documents	Notes
Housekeeping	1:00pm	5 min	DOC Chair		Vice Chair Nominations are due by April 30, 2021. State Reopening – continue to update each other as to campus’s plans. Updates can be added to the Service Matrix Spreadsheet
CoUL Update Recent meeting: 03/18/2021 Next meeting: 04/23/2021	1:05pm	5 min	CoUL liaison		Haven’t met since last meeting
UCL Collaborative Work Tools Charge	1:10pm	10 min	Felicia Poe Bill Garrity	Charge Document	CoUL has seen this charge and provided feedback. Scope has changed slightly since DOC last reviewed it. Would like to provide the opportunity for DOC to give additional feedback. Specifically, feedback regarding candidates for membership would be useful.

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					Bill Garrity has volunteered as DOC liaison for this project.
SILS CDI OA Item/Shared Services	1:20pm	15 min	Micquel Little Felicia Poe John Renaud	PSELG Decision Page PSELG One-Page Summary	<p>In Fall 2020, CoUL asked DOC to investigate shared services opportunities. DOCs role in SILS post go live could provide opportunities to support more shared work. Recently, a good example has arisen –should we as a system use CDI to manage OA resources?</p> <p>Next steps: Crafting a communications plan to inform people that there will be a team working on this question. Draft charge and communication plan will be discussed further at May 4th meeting.</p>
Campus Update (Rotating) UCB		5 min	Salwa Ismail		<p>UCB is looking at reopening plans. Currently, they are offering reservable study spaces with no collections access using libseats. In addition, they have opened a virtual study space “in” Doe library every Tuesday. Have had a good response to this with 20-30 students regularly attending.</p> <p>E-reserves was one of the main services that pivoted after the start of the pandemic. Books are being digitized and submitted to Hathitrust. So far over 1000 books have been submitted. Berkley is hoping to continue ETAS through the summer.</p> <p>Oskiexpress services are continuing. Berkley card holders and other UC members can request items from NRLF.</p>

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<p>DOC Liaison Report (Rotating) Fed Doc Archives Project</p>		5 Min	Salwa Ismail	Full Report Available in Box	<p>Monographs: We are in the final stages with UCI and UCSB. Our goal is to have them done by the end of June 2021. With that we have completed all campuses and RLFs for monograph holdings for the print archive. Soon after that is completed the FedDocArc project team plans to issue the second half of the list of all monograph titles deposited and confirmed for the archive; as with the first list, all campuses can use this new list to withdraw unwanted duplicates and put them through the depository needs and offers program as best fits with their staffing and priorities. Libraries needing to do this quickly should contact the California State Library directly to discuss options for an expedited process: FDLP.Regional@library.ca.gov</p> <p>Serials: A little over a year ago, DOC and CoUL supported the recommendation to hold off on further serials work until after the SILS transition. When the pandemic hit, Berkeley charged a team of library staff working remotely to confirm the volumes deposited at an RLF and identify missing volumes/gaps where possible. The resulting product was a massive spreadsheet which can be used by all campuses in the future to more easily claim the volumes they want to deposit at an RLF. The process will allow campuses to work at their own paces but also simultaneously</p>

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					<p>Digitization: Previously we also worked with campuses that were currently active with Google to identify titles to digitize. The digitization component of the project has been on hold since the start of the COVID pandemic with Google suspending its work. Once Google gives the signal that they are restarting their operations, campuses that are actively partnered with Google would be able to restart the sending of unneeded duplicates of federal government publications for scanning and continue to develop the digital archive.</p> <p>Future steps: Once the serial deposits are completed and SILS is implemented, the FedDocArc team plans to do another review of the federal government documents holdings across the UC Libraries to confirm that the shared print disclosures are all present and correct, and to catch any overlooked pockets of items. At this point the FedDocArc team will generate its next major summary report and DOC and CoUL would determine whether the project should conclude or if additional stages are desired. In the original plans, additional stages included a similar review for other types of physical federal government publications (such as microfiche, maps, CDs, etc) as well as born digital publications and a coordinated approach for prospective collection development and</p>

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					management conducted in partnership with the UC Libraries' Government Information Librarians group (GILS), AULs for collections and resources, and RLFs.
“UC Libraries – Service Status during COVID-19” service matrix	FYI	FYI	DOC members	Service Matrix	DOC members responsible for updating on regular basis
Updates and additions to UC Libraries website: https://libraries.universityofcalifornia.edu/	FYI	FYI			04/06/2021 meeting minutes recently posted. See: https://libraries.universityofcalifornia.edu/doc/meetings

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Campus Update Rotation

Date	Campus
10/27/2020	UCB
11/10/2020	UCD
11/24/2020	UCI
12/08/2020	UCM
01/19/2021	UCLA
02/02/2021	UCR
02/16/2021	UCSD
03/02/2021	UCSF
03/16/2021	UCSB
04/6/2021	UCSC
04/20/2021	UCB
05/04/2021	CDL
05/18/2021	UCD
06/01/2021	UCI
06/15/2021	UCLA

Liaison Update Rotation

Date	Liaison	Group
10/27/2020	Troy	Digital Preservation Strategy Working Group
11/10/2020	Smith	UC Forum
11/24/2020	Majors	Working Group for Systemwide Print Collection Management
12/08/2020	Renaud	Shared Content Leadership Group
01/19/2021	Troy	Digital Preservation Working Group
02/02/2021		No Report
02/16/2021		No Report
03/02/2021	Comerford	Chat Reference
03/16/2021	Ismail	ILL Courier Shared Services Teams
04/6/2021		No Report
04/20/2021	Ismail	Fed Doc Archives
05/04/2021		
05/18/2021		
06/01/2021		
06/15/2021		

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Current and Recently Completed DOC Projects:

DOC Liaison Assignments

UC Libraries Forum 2020-2021

Status: Draft Charge for Conference Committee accepted by DOC August 4, 2020

DOC Liaison: Bill Garrity, Roger Smith

Working Group for Systemwide Print Collection Management

Status: Part 1 Report and Recommendations approved by DOC Feb 2021

Charge: [Team Charge](#) (June 2020)

DOC Liaison: Alan Grosenheider

Shared Print Strategy Team DOC Liaison: Salwa Ismail

UC Libraries Collaborative Reference Project Team

Status: Aug 2019 - Charge and membership finalized

Status: Communication of 12/04/19 from A. Avila indicates report may be finalized in January 2020

See: [Team Charge \(7/12/19\)](#)

Digital Preservation Strategy Working Group Phase 2.5

Charge: [Phase 2.5 Charge](#) (includes membership list)

DOC Liaison: Sarah Troy

Status: Completed March 2021

See also: [Phase One Report \(April 2019\)](#)

See also: [Phase Two Report \(August 2020\)](#)

See also: [Phase 2.5 Report \(February 2021\)](#)

Federal Documents Archive Project

Charge: [Team Charge \(December 2013\)](#)

DOC Liaison: Salwa Ismail

Status: Revised Strategy Recommendation submitted to DOC (November 2019)

SILS Systemwide Communication Charge

DOC and CoUL agreed that this should wait until after SILS go-live. People are too busy and we are learning lessons about communications from the SILS. DOC should take this up post-go live—August 2021 or thereafter.