University of California Direction & Oversight Committee (DOC)

Agenda   Chair: Donald Barclay
05/18/2021   Note Taker: Katie Ritchey

Zoom: https://ucmerced.zoom.us/j/4346138649

Members in attendance:

Salwa Ismail (UCB)	Judy Consales (UCLA)	Roger Smith (UCSD)	Felicia Poe (CDL)
Bill Garrity (UCD)	Donald Barclay, Chair (UCM)	Kevin Comerford (UCR)	
John Renaud (UCI)	Sarah Troy (UCSC)	Micquel Little (UCSF)	Katie Ritchey (UCSC)
		Alan Grosenheider (UCSB)	Elizabeth Cowell (UCSC, CoUL liaison)
			cc: Monika Jung (USCS UL Admin. Asst.)

Regrets: Cynthia Johnson (UCI, LAUC)

Guest:

Agenda Item	Time	Duration	Responsible	Documents	Notes
Housekeeping	1:00pm	5 min	DOC Chair		New Vice Chair – Alan Grosenheider SILS Transition Task Force Charge– feedback and names accepted until COB June 1, 2021 DEI matrix for CoUL Action: DB will share document soon. DOC members should populate for their campuses. Due to CoUL on June 15th
CoUL Update Recent meeting: 05/17/2021 Next meeting: 06/23, 28-29/2021	1:05	5 min	CoUL liaison		EC gave an update on CoUL's meeting from yesterday. CoUL has a 3-day meeting coming up in late June.

Agenda Item	Time	Duration	Responsible	Documents	Notes
UC Libraries Collaborative Work Tools Project	1:10	20 min	Bill Garrity, Sarah Troy, Felicia Poe	• Current Charge (rev. 04/09/21) • Proposed Charge Revisions (rev. 05/18/21) • Joint CoUL SC – DOC SC meeting notes (05/17/21)	There has been some unease about the scope of work required for this project and the time needed considering everything currently underway with the UC Libraries. CoUL-SC has approved DOC to rewrite the charge with a new scope. The work will be divided into two phases – one supporting the SILS transition and another completing the remainder of the work at a later time. Members for this project still need to be identified. DOC supports rewriting the charge and revisiting to follow up on work completion. ==Action==: BG and FP will rewrite charge and share with DOC.
Campus Reopening Round Robin	1:30	15 min	All		Merced – Planning to reopen for fall semester Berkeley – Opening three libraries over the summer. Working on migrating to SILS. Starting August 31st, plan to reopen all libraries, end ETAS, and resume normalish services.

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					Davis – Have been open in some capacity since September. Confirming planning assumptions for fall and hope to be back to prepandemic levels. Irvine – Reopening Langston library on 21st of June. Not opening science library because of construction and limited student staff. Start of fall quarter science will reopen. Ending etas on Sep 10th. Waiting on guidance from campus. Los Angeles – Planning to reopen everything and end ETAS in September. Back to normal essentially. Biomed and YRL are open for study space with appointments this summer. Special Collections opened two weeks ago Riverside – Opening Rivera Spec Coll appointment only on June 21st. This is the only thing open for the summer. Planning to open both libraries in fall quarter / September. Lots of questions as to logistics. San Diego – In June, will shift onsite student study space from biomed to Geisel which would expand offering of seats. Will also offer spec coll by

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					appointment. Reopen both libraries with normalish services in September. Mid-Sep plan to end ETAS
					San Francisco – Will expand student study space to all UCSF badge holders in July. Phasing on site services in; continuing curbside. Phased approach to archives and spec coll. Plan to get closer to normal by the Fall. Staff are asked to continue working from home if able through September. Phasing teaching staff back September and October. Not looking at opening spaces to broader community until early 2022.
					Santa Barbara – Since October Special Collections has been open by appointment for essential research. In March, opened study space. In Winter quarter opened group study rooms to faculty and TAs for classes. Those are all continuing. Campus was officially closed; this was just lifted. Have asked if we could open research appointments to non-essential research. Aiming to return to normal beginning of Fall quarter in September.

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					Santa Cruz – reopening both libraries on July 1st to patrons. If all goes well, back to pre-pandemic operations in the Fall. Ending ETAS sometime this summer. Phasing services in as staffing and SILS allows. CDL – Don't expect anyone to return to the office until august.
DOC Liaison Report (Rotating) Shared Content Leadership Group		5 Min	John Renaud	Liaison Report	Cost share model implementation was recommended to CoUL. This was approved and recharges will be going out soon. Will acquire post termination rights until June 2022 and then will reevaluate. Incorporating additional feedback from CoUL about engagement strategy. See document for additional updates.
"UC Libraries – Service Status during COVID-19" service matrix	FYI	FYI	DOC members	Service Matrix	DOC members responsible for updating on regular basis
Updates and additions to UC Libraries website: https://libraries.universityofcalifornia.edu/	FYI	FYI			04/20/2021 meeting minutes recently posted. See: https://libraries.universityofcalifornia.edu/doc/meetings

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Campus Update Rotation

Date	Campus
10/27/2020	UCB
11/10/2020	UCD
11/24/2020	UCI
12/08/2020	UCM
01/19/2021	UCLA
02/02/2021	UCR
02/16/2021	UCSD
03/02/2021	UCSF
03/16/2021	UCSB
04/6/2021	UCSC
04/20/2021	UCB
05/04/2021	CDL
05/18/2021	UCB
06/01/2021	UCD
06/15/2021	UCI

Liaison Update Rotation

Date	Liaison	Group
10/27/2020	Troy	Digital Preservation Strategy Working Group
11/10/2020	Smith	UC Forum
11/24/2020	Majors	Working Group for Systemwide Print Collection Management
12/08/2020	Renaud	Shared Content Leadership Group
01/19/2021	Troy	Digital Preservation Working Group
02/02/2021		No Report
02/16/2021		No Report
03/02/2021	Comerford	Chat Reference
03/16/2021	Ismail	ILL Courier Shared Services Teams
04/6/2021		No Report
04/20/2021	Ismail	Fed Doc Archives
05/04/2021	Smith	UC Forum
05/18/2021	Renaud	Shared Content Leadership Group

06/01/2021		
06/15/2021		

Current and Recently Completed DOC Projects:
DOC Liaison Assignments

SILS Transition Task Force
Team Charge (May 2021)
DOC Liaison: Donald Barclay

UC Libraries Collaborative Work Tools Project
Status: DOC approved scope to be split into two phases
Team Charge (May 2021)
DOC Liaison: Bill Garrity

Open Access Resource Management Task Force
Status: May 2021 – Charge and membership finalized
Charge: Task Force Charge (May 2021)
DOC Liaison: Sarah Troy

UC Libraries Forum 2020-2021
Status: Draft Charge for Conference Committee accepted by DOC August 4, 2020
DOC Liaison: Bill Garrity, Roger Smith

Working Group for Systemwide Print Collection Management
Status: Part 1 Report and Recommendations approved by DOC Feb 2021
Charge: Team Charge (June 2020)
DOC Liaison: Alan Grosenheider
Shared Print Strategy Team DOC Liaison: Salwa Ismail

UC Libraries Collaborative Reference Project Team
Status: Aug 2019 - Charge and membership finalized
See: Team Charge (7/12/19)

DOC Liaison: Kevin Comerfield

Federal Documents Archive Project
Charge: [Team Charge (December 2013)](#)
DOC Liaison: Salwa Ismail
Status: Revised Strategy Recommendation submitted to DOC (November 2019)

SILS Systemwide Communication Charge
DOC and CoUL agreed that this should wait until after SILS go-live. People are too busy and we are learning lessons about communications from the SILS. DOC should take this up post-go live–August 2021 or thereafter.