

University of California Direction & Oversight Committee (DOC)

Agenda
06/01/2021

Chair: Donald Barclay
Note Taker: Katie Ritchey

Zoom: <https://ucmerced.zoom.us/j/4346138649>

Members in attendance:

Bill Garrity (UCD)	Judy Consales (UCLA)	Roger Smith (UCSD)	Felicia Poe (CDL)
John Renaud (UCI)	Donald Barclay, Chair (UCM)	Micquel Little (UCSF)	Cynthia Johnson (UCI, LAUC)
	Sarah Troy (UCSC)		Katie Ritchey (UCSC, DOC Support)
			Elizabeth Cowell (UCSC, CoUL liaison)
			cc: Monika Jung (USCS UL Admin. Asst.)

Regrets: Kevin Comerford (UCR), Salwa Ismail (UCB), Alan Grosenheider (UCSB)

Guest:

Agenda Item	Time	Duration	Responsible	Documents	Notes
Housekeeping	1:00pm	1 min	DOC Chair		
CoUL Update Recent meeting: 05/17/2021 Next meeting: 06/23, 28-29/2021	1:05	9 min	CoUL liaison		Recently held meeting with President Drake.
Filling UCLAS Committee Roles	1:10	20 min	Salwa Ismail, Donald Barclay		Several teams have recently had problems filling team or chair roles. Possible considerations: -People are swamped with SILS -People are less available due to COVID -not enough time due to current workload How can we make these roles more inviting?

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					<ul style="list-style-type: none"> -consider taking other work off of someone’s plate -be clear on start date when asking -promote the professional development benefits of these roles. -more clarity on what level it should be staffed at (AUL vs Staff, etc)
DEI Matrix	1:30	10 min	Donald Barclay	Matrix	<p>Some of the feedback asked for more granularity so that answers will be more useful. This has been integrated into the spreadsheet.</p> <p>Action: Responses are due by COB June 10th</p>
Message from SILS Communication Regarding Campus Complaints	1:40	10 min	Donald Barclay	Complaint Escalation Template	<p>DOC members gave feedback on actions taken in response to this communication.</p> <p>Action: DB will draft response with DOC SC on behalf of DOC.</p>
“UC Libraries – Service Status during COVID-19” service matrix	FYI	FYI	DOC members	Service Matrix	DOC members responsible for updating on regular basis
Updates and additions to UC Libraries website: https://libraries.universityofcalifornia.edu/	FYI	FYI			<p>See link below for posted minutes: https://libraries.universityofcalifornia.edu/doc/meetings</p>

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Campus Update Rotation

Date	Campus
10/27/2020	UCB
11/10/2020	UCD
11/24/2020	UCI
12/08/2020	UCM
01/19/2021	UCLA
02/02/2021	UCR
02/16/2021	UCSD
03/02/2021	UCSF
03/16/2021	UCSB
04/6/2021	UCSC
04/20/2021	CDL
05/04/2021	UCB
05/18/2021	Round Robin
06/01/2021	No Report
06/15/2021	UCD

Liaison Update Rotation

Date	Liaison	Group
10/27/2020	Troy	Digital Preservation Strategy Working Group
11/10/2020	Smith	UC Forum
11/24/2020	Majors	Working Group for Systemwide Print Collection Management
12/08/2020	Renaud	Shared Content Leadership Group
01/19/2021	Troy	Digital Preservation Working Group
02/02/2021		No Report
02/16/2021		No Report
03/02/2021	Comerford	Chat Reference
03/16/2021	Ismail	ILL Courier Shared Services
04/6/2021		No report.
04/20/2021	Ismail	Fed Doc Archives
05/04/2021	Smith	UC Forum

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05/18/2021	Renaud	Shared Content Leadership Group
06/01/2021		No Report
06/15/2021		

Current and Recently Completed DOC Projects:

[DOC Liaison Assignments](#)

SILS Transition Task Force

Team Charge (May 2021)
DOC Liaison: Donald Barclay

UC Libraries Collaborative Work Tools Project

Status: DOC approved scope to be split into two phases
Team Charge (May 2021)
DOC Liaison: Bill Garrity

Open Access Resource Management Task Force

Status: May 2021 – Charge and membership finalized
Charge: [Task Force Charge](#) (May 2021)
DOC Liaison: Sarah Troy

UC Reparative Archival Description Survey

Status: Approved by DOC May 2021
See: [Project Proposal](#) (May 2021)

UC Libraries Forum 2020-2021

Status: Draft Charge for Conference Committee accepted by DOC August 4, 2020
DOC Liaison: Bill Garrity, Roger Smith

Working Group for Systemwide Print Collection Management

Status: Part 1 Report and Recommendations approved by DOC Feb 2021
Charge: [Team Charge](#) (June 2020)
DOC Liaison: Alan Grosenheider

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Shared Print Strategy Team DOC Liaison: Salwa Ismail

UC Libraries Collaborative Reference Project Team

Status: Aug 2019 - Charge and membership finalized

See: [Team Charge \(7/12/19\)](#)

DOC Liaison: Kevin Comerfield

Federal Documents Archive Project

Charge: [Team Charge \(December 2013\)](#)

DOC Liaison: Salwa Ismail

Status: Revised Strategy Recommendation submitted to DOC (November 2019)

SILS Systemwide Communication Charge

DOC and CoUL agreed that this should wait until after SILS go-live. People are too busy and we are learning lessons about communications from the SILS. DOC should take this up post-go live—August 2021 or thereafter.