

Interlibrary Lending

Common Knowledge Group Charter

1. Summary and Background

Interlibrary Lending Common Knowledge Group is a standing group of experts and pioneers in the area of interlibrary lending services. The Interlibrary Lending CKG communicates with and provides support to the UCL Advisory Structure, but it is not a decision-making body.

2. Scope of work

Interlibrary Loan encompasses the lending and borrowing of materials between libraries. The Interlibrary Lending CKG focuses on systems/technology, support, recommended policies, and best practices for interlibrary loan between the UC libraries as well as UC's interlibrary lending and borrowing partners.

These services support, and are supported by, discovery and infrastructure systems. They also have been identified as paramount for support in collection building and collection management, particularly in shared print projects. While the Interlibrary Lending CKG would not participate directly in all these systems, the group will investigate and pioneer methodologies, procedures, or other support activities to enrich those programs.

3. Interlibrary Lending CKG key responsibilities are to:

Respond to queries and requests received from the SAGs

- Gather and share information about environment, project opportunities, new technologies or practices, and local campus developments within the area of resource sharing.
- Receive ideas from various UC constituents, discuss them and assess potential for new Systemwide services and/or service improvements
- Conceive and advance innovative ideas, services, and/or improvements relevant to the University of California Libraries Systemwide Plan and Priorities

4. Membership and Terms of Appointment

Jutta Wiemhoff, NRLF

Patrick Shannon, UCB

Alison Ray, CDL

Sarah Troy, Tara Gooden, UCSC

Denice Sawatzky, UCM

Scott Hathaway, UCSB

Linda Michelle Weinberger, Gerry Lopez, UCI

Jennifer Lee, UCLA

Judea D'Arnaud, UCSD

Interlibrary Lending CKG members commit to a three year term, at which time they can choose to continue or to recommend another representative from their campus/location.

The chair commits to a one year term, at which time the Interlibrary Lending Services CKG may elect a new chair.

5. Interlibrary Lending CKG communication responsibilities are to:

Communicate directly with and receive communications from Strategic Action Group 2 ("SAG2"): Access, Discovery & Infrastructure and Strategic Action Group 3 ("SAG3"): Collection Building & Management

Post and maintain a historical record of meeting minutes and reports, making them available to the UCL Advisory Structure

Send suggestions to develop new ideas, services, or to improve existing operations, services, or practices to Strategic Action Group 2 ("SAG2"): Access, Discovery & Infrastructure and/or Strategic Action Group 3 ("SAG3"): Collection Building & Management as Project Proposals following the template in Appendix 2 of the Guidelines for Common Knowledge Groups (CKGs)

6. Meetings

The CKG meets virtually or in person at least quarterly, with irregular communication via an established email list.