

Shared Library Facilities Board (SLFB)

Agenda
Friday, March 15, 2024 (9:00 – 10:00 am)

Chair: Haipeng Li
Note Taker: Anna Striker

Members in attendance:

Jeffrey MacKie-Mason (UCB)	Athena Jackson (UCLA)	Kristin Antelman (UCSB)	Carlo Medina (SRLF)
Bill Garrity (UCD)	Haipeng Li (UCM)	M. Elizabeth Cowell (UCSC)	Alison Wohlers (Shared Print)
Kathryn Olmsted (UCD, Senate)	Steve Mandeville-Gamble (UCR)	Teresa Mora (UCSC, LAUC)	
Lorelei Tanji (UCI)	Erik Mitchell (UCSD)	Günter Waibel (CDL)	
	Chris Shaffer (UCSF)	Salwa Ismail (NRLF)	

Guest: Todd Grappone (UCLA, DOC proxy)

Regrets: John Renaud (UCI, DOC)

Staff: Danielle Westbrook (CDL), Anna Striker (CDL)

Agenda Item	Time	Duration	Responsible	Documents	Notes
1. Welcome, administrative notes and introductions	9:00 – 9:05	00:05	Haipeng		Welcome to Athena Jackson, new UCLA university librarian, and Anna Striker, new systemwide library planning senior analyst.

The Shared Library Facilities Board (SLFB) welcomes Athena Jackson, who joined UCLA as the Norman and Armena Powell University Librarian in March. Previously Athena served as dean of libraries at the University of Houston and as director of special collections at UCLA. SLFB also welcomes Anna Striker, who joined the CDL Systemwide Library Planning team in February. Anna previously was a member of the CDL Shared Print team, supporting the UC Libraries systemwide shared print initiatives and the Western Regional Storage Trust (WEST).

2. Standing updates: NRLF, SRLF and Shared Print	--	--	Carlo, Salwa, Alison	- General NRLF, SRLF and Shared Print Updates	<u>Please note:</u> Written updates only; no meeting time assigned. Please send questions to the SLFB listserv.
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3. Project to Analyze RLF Operations Funding: Phase 2 final report	9:05 – 9:20	00:15	Haipeng		Status update on the project’s final report and recommendations.
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ACTION: Danielle will circulate the Phase 2 final report on the SLFB listserv shortly, likely by early April (the project chair, Vice Provost Haynes, is currently completing his review).

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Action completed: See email to listserv dated April 04, 2024.

4. UC Santa Cruz special collections pilot proposal	9:15 – 9:35	00:20	Salwa	- Pilot Proposal for Special Collections Storage Change at NRLF	Review and discussion of pilot; <u>decision item</u> regarding endorsement.
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UCSC and NRLF are partnering to pilot a new approach to managing non-persistent collections housed at the RLFs and create new flexibility in campuses’ ability to steward their RLF-based special collections materials and ensure appropriate use of RLF space. If successful, the NRLF and SRLF directors will propose expanding the pilot to remaining campuses. NRLF confirmed that the pilot will include a study/assessment of work required by staff to implement the proposed activity.

DECISION: SLFB endorses the proposed pilot project.

ACTION: UCSC (Teresa) will share, on the SLFB listserv, their criteria for identifying special collection archival containers that will be deaccessioned from NRLF and returned to the campus.

Action completed: See [project overview in eScholarship](#).

5. RLF 2023/24 Annual Priorities : Priority #2, “Consider and implement new/revised service and operational models for when SRLF reaches its storage capacity in 2-3 year” - Goal 2ii: Co-develop shared principles and agreements	9:35 – 10:00	00:20	Salwa, Carlo, Steve, Alison (2ii)	- 2ii. Shared principles for making operational/service changes to reflect SRLF reaching capacity	Review and discuss the proposed shared principles and agreements. <u>Decision item</u> regarding endorsement of 2ii.
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At the December 2023 SLFB meeting, the board endorsed Priority #2 / Goal 2i in the RLF 2023/24 Annual Priorities, a timeline for considering and implementing new/revised service and operational models for when SRLF reaches capacity.

SLFB members discussed the draft principles (goal 2ii) and suggested minor friendly edits for clarification:

- Principle 3, “integrate” should be replaced, with emphasis on opportunities for collaboration;
- Operational agreement 1, revise “that is” statement to reflect that the agreement is still being defined.

SLFB members also flagged a need to further discuss operationalizing these principles and leveraging the work of the Systemwide Print Collections Management Strategy Working Group (SPCMS).

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DECISION: The shared principles and operating agreements are endorsed, with friendly edits.

ACTION: In the coming weeks, the priority #2 subteam will update and circulate the revised SLFB shared principles and agreements (for considering service and operations changes across NRLF and SRLF) on the listserv.

Action completed: See [updated SLFB Shared Principles and Agreements](#).