Zoom: <https://ucsb.zoom.us/j/84625935669>

|  |  |  |  |
| --- | --- | --- | --- |
| **Members in attendance:** | **Members in attendance:** | **Members in attendance:** | **Members in attendance:** |
| Salwa Ismail (UCB) | Todd Grappone (UCLA) | Dani Cook (UCSD) | Sarah Houghton (CDL) |
| Nicole Capdarest-Arest (UCD) | Sara Davidson Squibb (UCM) | Tiffany Moxham (UCR) | Becky Imamoto (UCI, LAUC) |
| John Renaud, Chair (UCI) | Sarah Troy (UCSC) | Micquel Little (UCSF) | Marcos Aguilar (UCSB) |
|  |  | Alan Grosenheider (UCSB) | Kristin Antelman (UCSB CoUL liaison) |

**Regrets:**

**Guest**:

[DOC Liaison Assignments and Draft Priorities](https://ucsf.box.com/s/014xd4du8ew50raj44k0p4bx8pplp8wl)

[SILS Documentation](https://libraries.universityofcalifornia.edu/sils/rosters)

| **Agenda Item** | **Time** | **Duration** | **Responsible** | **Documents** | **Notes** (Objective, Decision/Discussion, etc.) |
| --- | --- | --- | --- | --- | --- |
| **Housekeeping** | 1:00pm | 5 mins | John Renaud |  | 1. JPR to request DOC approval for UCI nominee to fill vacancy on SILS Resource Management Operations Subteam 2. Inquiry: Is anyone interested in service as DOC liaison to SILS LG beginning in July 2024? 3. DOC liaison to DPWG needed effective 1 July. |
| **CoUL Update** |  | 5 mins | Kristin Antelman |  |  |
| **Agenda topic 1 – Email as Record** |  | 15 mins | Salwa Ismail  Tiffany Moxham |  | Discuss  Draft response by JR, and DOC members to comment via email. |
| **Agenda topic 2 - CKG UCLAS** |  | 20 mins | John Renaud |  | Discuss  CKG’s overstepping and making policy, this is happening in SILS LG, but this is happening elsewhere and is important to have a larger conversation on the matter.  DOC can either to continue handling these in one off matters or as a larger policy.  Example of a policy decision that a CKG is unable to make that are frustrating for CKGs, even such as this email as record conversations.. Creating more work on campuses(other libraries)  Are CKG’s pushing work because of their personal passions projects but they are not supported at their home institutions, and this is there work around.  Does the policy in general (charge for CKG’s) need to be reclarified, revised and updated in April 2022.  CKG management as staff work after Katie left.  Inquiry to CKG chairs about this problem and its extent.  Future reminder to CKG chairs (At the permanent CDL DOC support takeover in summer), about the key expectations #3, as well as the project proposal. (Scope of information gathering)  Blurry line of A subset of folks in a CKG who decide to do a ‘project’, (“I love data week”, example of a project). Where does the checks and balances happen? |
| **Campus Update (Rotating)** |  | 10 min | Sarah Houghton |  | CDL-  Renegotiation project,  Final round interview for Zephyr product manager (increased collaboration with Hathitrust)  UC Open access policy committee (studying the impact on OA pathways)  National Finding aid network (final report coming this summer) |
| Updates and additions to UC Libraries website:  <https://libraries.universityofcalifornia.edu/> | FYI | FYI |  |  | MM/DD/YYYY meeting minutes recently posted. See: <https://libraries.universityofcalifornia.edu/doc/doc-meetings/> |

**Campus Update Rotation DOC Liaison Update Rotation**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Date** | **Campus** |  |  |  | **Team/Date of Last update** | **Rep** |
| ~~July~~ | ~~UCB~~ |  |  |  | SPST /May ‘23 | Salwa Ismail |
| ~~August~~ | ~~UCD~~ |  |  |  | DPLG /May ‘23 | Salwa Ismail |
| ~~September~~ | ~~UCI~~ |  |  |  | ILL Couriers group / May ‘23 | Sarah Houghton |
| ~~October~~ | ~~UCLA~~ |  |  |  | Digital Reference /April ‘23 | Tiffany Moxham |
| ~~November~~ | ~~UCM~~ |  |  |  | SILS LG/May ‘23 | Sarah Troy |
| ~~December~~ | ~~No Report~~ |  |  |  | LAUC/ August ‘23 | Becky Imamoto |
| ~~January~~ | ~~UCR~~ |  |  |  | Collaborative Tools Taskforce /Expected report Fall ‘23 |  |
| ~~February~~ | ~~UCSB~~ |  |  |  | UCETAS and Lending Taskforce /May ‘23 | Sara Davidson Squib |
| ~~March~~ | ~~UCSC~~ |  |  |  | WG - Systemwide Print Collection Management / June ‘22 | Alan Grosenheider |
| ~~April~~ | ~~UCSD~~ |  |  |  | Fed Docs Archive Project / Feb ‘22 | Salwa Ismail |
| ~~May~~ | ~~UCSF~~ |  |  |  | Shared Content Leadership Group/Spring ‘23 | John Renaud |
| June | CDL |  |  |  |  |  |