

Shared Library Facilities Board (SLFB)

Agenda
Thursday, September 19, 2024 (9:00 – 10:30 am)

Chair: Steve Mandeville-Gamble
Note Taker: Anna Striker

Members in attendance:

Suzanne Wones (UCB)	Athena Jackson (UCLA)	Alan Grosenheider (UCSB)	Carlo Medina (SRLF)
Bill Garrity (UCD)	Haipeng Li (UCM)	John Bono (UCSC, for E. Cowell)	Alison Wohlers (Shared Print)
Maria DePrano (UCM, Senate)	Steve Mandeville-Gamble (UCR)	Teresa Mora (UCSC, LAUC)	
Lorelei Tanji (UCI)	Erik Mitchell (UCSD)	Günter Waibel (CDL)	
John Renaud (UCI, DOC)	Chris Shaffer (UCSF)	Salwa Ismail (NRLF)	

Staff: Danielle Westbrook (CDL), Anna Striker (CDL)

Regrets: M. Elizabeth Cowell (UCSC)

Agenda Item	Time	Duration	Responsible	Documents	Notes
1. Welcome	9:00 – 9:05	00:05	Steve		Administrative notes and introductions.

The Shared Library Facilities Board (SLFB) welcomes Maria DePrano (UCM) as the Academic Senate Representative to SLFB through FY25/26. Maria recently served as the chair of the University Committee on Library and Scholarly Communication (UCOLASC), and as a member of the Systemwide Library and Scholarly Information Advisory Committee (SLASIAC) and Project Transform.

The SLFB also congratulates Salwa Ismail (NRLF director) on her appointment as Harvard’s new associate university librarian for discovery and access starting in 2025. UCB will identify an interim NRLF director who will serve on SLFB after her departure.

2. Standing updates: NRLF, SRLF and Shared Print	--	--	Carlo, Salwa, Alison	General NRLF, SRLF and Shared Print Updates	Please note: Written updates only; no meeting time assigned. Please send questions to the SLFB listserv.
--	----	----	----------------------	---	--

3. Updated SLFB/RLF FY24/25 Goals & Priorities	9:05 – 9:20	00:15	Steve	SLFB/RLF FY24/25 Goals & Priorities	Decision item: Endorse the FY24/25 goals & priorities
--	-------------	-------	-------	---	--

DECISION: The SLFB/RLF FY24/25 Goals & Priorities are endorsed as written.

ACTION: Anna will finalize and post the FY24-25 goals and priorities document to the SLFB website.

Shared Library Facilities Board (SLFB) – September 19, 2024

4. Prioritizing persistent deposits to the RLFs (FY24/25 Goal #2.i)	9:20 – 9:30	00:10	Alison	Draft Charge - Working Group to Reconsider Persistent Deposits	<i>This is an initial opportunity to comment on the draft charge before it is shared with SCLG and SPST. Final endorsement will be requested via the SLFB listserv in October.</i>
---	-------------	-------	--------	--	--

SLFB feedback on the proposed charge:

- The group name should be revised to indicate that this work will inform allocation management, and will not result in a change to the RLF persistence policy.
- The preface and deliverables should be updated to reflect the FY24-25 annual priorities, which include this charge as well as subsequent activities that build on the deliverables of this group.

5. Scenarios for SRLF deduplication projects (FY24/25 Goal #3.i)	9:30 – 9:50	00:20	Carlo	SRLF deduplication scenarios	Decision item: Endorse implementation of this first SRLF deduplication project
--	-------------	-------	-------	--	---

DECISION: The scenarios for two SRLF deduplication projects are endorsed.

ACTION: Carlo will engage Project LEND PI Rice Majors to confirm SRLF’s disposition of duplicates maintains UC’s legal access to digital copies.

SLFB members highlighted considerations for proper disposition of physical materials and SILS/Alma records of items that will be deduplicated; SRLF will partner closely with UCLA to ensure SRLF is following established local procedures. (This is also an area for further harmonization between the two RLFs, to ensure systemwide consistency in this service.) Board members also discussed complexity of cross-regional deposits, which will be addressed in FY24/25 Goal #2.ii (workflows for cross regional deposits); additional policy and staffing considerations will also need to be addressed before SRLF can serve as a depositor to NRLF.

6. Phase 2 updates <ul style="list-style-type: none"> • SLFB revised charge (FY24/25 Goal #1.i) • SLF organizational framework (FY24/25 Goal #1.ii) • FY25/26 budget (FY24/25 Goal #1.iii) 	9:50 – 10:15	00:25	Steve	<ul style="list-style-type: none"> a. SLFB Cover letter b. Interim SLFB revised charge c. SLF org chart d. SLF Director job posting 	Decision items: <ul style="list-style-type: none"> • Endorse the proposed SLFB Interim charge • Endorse the proposed SLF Org Chart
---	--------------	-------	-------	---	---

Shared Library Facilities Board (SLFB) – September 19, 2024

				e. Shared Agreements & Principles for the SLF Budget	<ul style="list-style-type: none"> ● Endorse the SLF Director job posting ● Endorse the shared agreements and principles for the SLF budget
--	--	--	--	--	---

DECISION: The interim revised SLFB charge, SLF organizational framework, SLF director job posting, and shared agreements & principles for the SLF budget are endorsed, with friendly amendments.

DECISION: SLFB authorizes Danielle to work directly with UCOP on behalf of SLFB and CoUL to define a process for SLF operations budget augmentation requests moving forward and starting with the FY25/26 SLF budget.

ACTION: SLFB will convene for an additional, extraordinary meeting in October to review the FY25/26 SLF budget request before it is submitted to the Vice Provost and Provost.

7. NRLF / UCSC pilot assessment	10:15 – 10:30	00:15	Salwa	Archival box space reuse pilot assessment	Decision item: Endorse proposal to expand the service systemwide
---------------------------------	---------------	-------	-------	---	---

DECISION: The proposal to expand the space reuse pilot to a systemwide service for non-persistent collections is endorsed.