

Shared Library Facilities Board (SLFB)

Minutes
Friday, December 20, 2024 (9:00 – 10:00 am)

Chair: Steve Mandeville-Gamble
Note Taker: Anna Striker

Members in attendance:

Suzanne Wones (UCB)	Athena Jackson (UCLA)	Alan Grosenheider (UCSB)	Alison Wohlers (Shared Print)
Bill Garrity (UCD)	Sarah Squibb (UCM, for HL)	Teresa Mora (UCSC, LAUC)	
Maria DePrano (UCM, Senate)	Steve Mandeville-Gamble (UCR)	Günter Waibel (CDL)	
Lorelei Tanji (UCI)	Erik Mitchell (UCSD)	Tim Converse (NRLF, for SI)	
John Renaud (UCI, DOC)	Chris Shaffer (UCSF)	Carlo Medina (SRLF)	

Regrets: Salwa Ismail (NRLF), M. Elizabeth Cowell (UCSC), Haipeng Li (UCM)

Staff: Danielle Westbrook (CDL), Anna Striker (CDL)

Agenda Item	Time	Duration	Responsible	Documents	Notes
<p>1. Welcome, administrative notes and introductions</p> <p>From the 12/11 meeting of Vice Provost Haynes, SLFB and CoUL:</p> <ul style="list-style-type: none"> – Decision: Vice Provost Haynes will recommend an SLF budget augmentation proposal to Provost Newman, for her review and action (to submit to UC Finance). Proposal component A (FY 25-26 “catch-up” funds) will outline both options (increase by \$389K and \$430K), with a preference for the \$430K increase. Proposal component B (annual escalator starting FY 26-27) will also outline both the CA-CPI and HEPI 3-year rolling average options, with a preference for HEPI.** – Action: Günter, Patricia, Zainab and Danielle will re-engage AVP Caín Díaz of UC 	9:00 – 9:05	00:05	Steve		<p>Farewell and thank you to Salwa. Welcome Tim Converse.</p> <p>Decision and action items from 12/11 meeting with Vice Provost Haynes shared as informational.</p>

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Agenda Item	Time	Duration	Responsible	Documents	Notes
<p>Finance, to see if there is a UC preference (within UC Finance or other finance departments) for the CA-CPI over alternatives like HEPI.**</p> <p>** <i>Please note:</i> UC Finance has recommended a third index, which aligns closely with HEPI: Implicit Price Deflators (IPD). Based on this UC Finance recommendation and UC preference, the vice provost will recommend that the rolling 3-year average for IPD be installed as the SLF budget escalator.</p>					

SLFB wishes Salwa Ismail all the best in her new opportunity, and welcomes Tim Converse (NRLF operations director) as an interim member of the board to support Suzanne Wones in her duties as interim NRLF director.

2. Standing updates: NRLF, SRLF and Shared Print	--	--	Carlo, Salwa, Alison	General NRLF, SRLF and Shared Print Updates	Please note: Written updates only; no meeting time assigned. Please send questions to the SLFB listserv.
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3. Systemwide Persistent Deposits Strategy Working Group	9:05 - 9:20	00:15	Alison	Working Group for Systemwide Persistent Deposits Strategy - Charge	Requested decision: Endorse the Working Group for Systemwide Persistent Deposits Strategy charge (no additional edits suggested by SCLG or SPST members).
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DECISION: SLFB endorses the Working Group for Systemwide Persistent Deposits Strategy charge.

ACTION: Alison will work with co-convener SCLG Chair Roger Smith (UCSD) to kick off the new group.

4. SLF budget and proposed organizational changes - updates	9:20 – 10:00	00:40	Steve, Lorelei, Suzanne, Danielle	SLF budget and lottery funds: Briefing for interim Vice Provost Haynes, CoUL and SLFB	Updates and discussion. Requested decision: Confirm SLFB endorsement that the SLF director position will be hired regardless of
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<ul style="list-style-type: none"> – Check-in on 12/11 meeting with VP Haynes; update on outcomes, if any – SLF director recruitment and decision item – Planning expanded communications and outreach, to support broader information-sharing and change management (within and outside of the libraries), and decision/action item 				<p><i>Informational, for communications discussion:</i></p> <ul style="list-style-type: none"> – CoUL template - SLF Initial Communication To Library Employees – SLF presentation to SCLG/SPST/DOC SC 	<p>the outcome from the proposed SLF budget augmentation; if the budget request is unsuccessful, this position will need to be fully funded within the existing budget. Initial brainstorming around next steps for communications and change management. Requested decision/action: charge an SLFB task force to develop a communications plan and objects (est. timeline: Jan. - May 2025).</p>
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SLFB received a confidential update on progress advancing the proposed SLF organizational changes and budget augmentation request, and anticipated timelines for final decisions from the UC provost and UC Finance, respectively. The Board discussed contingency options for implementing the provost-endorsed phase II recommendation to establish a systemwide director to oversee the facilities.

DECISION: SLFB affirms that the SLF director position should not be posted until after the CFO has finalized the decision regarding the FY26 SLF budget augmentation request (exact timing tbd, in consultation with UCOP).

ACTION: Danielle and Günter will consult with UCOP on the timeline and sequencing of tasks related to the SLF budget augmentation request and organizational changes.

DECISION: Should the UC Libraries budget augmentation request for the SLFs be unsuccessful for FY 25-26, SLFB endorses posting and hiring the SLF director position and funding it within the existing SLF budget. This position remains critical to the success of these systemwide facilities; if the budget augmentation request is unsuccessful, the required funds (approximately 50% of the salary and benefits for the position) will need to be found within the existing SLF budget, which will necessitate a reduction in SLF service.

SLFB deferred discussion about SLF communication and outreach needs.

ACTION: Danielle and Anna will follow up with the board over the SLFB listserv.