

UC Social Sciences Common Knowledge Group Charter

1. Summary and Scope of Work

This Social Sciences CKG is a standing group of experts and generalists in library collections and services related to the social sciences. This CKG communicates with and provides support to the UC Libraries Advisory Structure but does not make system-wide policy decisions, manage projects or project teams, or oversee ongoing services. This CKG provides a structure for UC Social Sciences librarians to share information and convene to discuss and evaluate relevant resources and coordinate on potential shared purchases.

2. Key Expectations

The Social Sciences CKG will:

- Communicate with California Digital Library (CDL) and Shared Content Leadership Group (SCLG) as needed on proposed shared content.
- Advise on system-wide licensing or purchasing of new social sciences resources, for cross-campus use and sharing.
- Gather and share information about the environment, opportunities, new technologies, best practices, and local campus developments in the fields of social sciences.
- Provide input and information to other UC Libraries groups as requested.
- Conceive and advance innovative ideas and improvements relevant to the UC Libraries' Systemwide Plan and Priorities.

3. Membership and Terms of Appointment

CKG membership is open and follows the CKG guidelines. Calls for new conveners will go out periodically for people who are interested in convening the group. Anyone who wants to join should request to join from this [Google Group request link](#) or contact the CKG Chair.

CKG Chair: Nicole Carpenter (UC Irvine)

Current members are from one or more librarians at each UC campus. The CKG maintains a roster separately.

4. Communication and Meetings

This CKG's communication responsibilities are to:

- Maintain an email list for use by the CKG; CKGs with open membership will maintain lists open to all interested UC Libraries staff.
- Post and maintain a historical record of meeting minutes and reports, accessible to all interested UC Libraries staff.

This CKG will communicate regularly through these forums:

- Listserv messages come from uc-soc-sci-ckg-group@ucsc.edu, and only members of the list can send messages. Anyone who wants to join should request to join from this [Google Group request link](#) or contact the CKG Chair.
- The [Social Sciences CKG workspace](#) on the UCSF wiki.
- Members convene by conference call as requested.